

Agenda
Albany Area Metropolitan Planning Organization
Technical Advisory Committee

Date: Thursday, October 8, 2015
Time: 1:30 – 3:30 pm
Location: OCWCOG Albany Office, Upstairs Conference Room.
1400 Queen Ave SE, Albany OR
Contact: Theresa Conley, AAMPO Coordinator - (541) 924-4548

I. Call to Order & Agenda Review **Josh Wheeler, Chair**

II. Public Comment **Josh Wheeler**

III. Minutes of September 10, 2015 meeting (Attachment A) **Josh Wheeler**

Action Requested: Approval of September 10, 2015 Minutes

IV. STP Project Selection Criteria (Attachments B, C and D) **Josh Wheeler, Theresa Conley**

The AAMPO Policy Board has unanimously approved the draft policy addressing project prioritization for STP funds as shown in Attachment B. The TAC is asked to now ‘test drive’ the tool with tentative project lists provided to COG staff by September 25th. The funding announcement and project application are included as Attachments C and D. Applications are due to the AAMPO Coordinator by 5:00pm on October 30th. The TAC will review project applications and develop a draft project list in November, in order to coincide with the development of local Capital Improvement Programs.

Action Requested: No decision required - review STP project selection criteria

V. RTP Update **Theresa Conley**

Staff will provide an update on progress with the Regional Transportation Plan, including completed technical memoranda, schedule updates, and target dates for the next RTP TAC meeting and first Public Meeting Series. Staff will seek input on these items as well as feedback on the best way to allow RTP TAC members to review technical memoranda in advance of RTP TAC meetings, and the possibility of a special transit workshop.

Action Requested: No decision required - feedback requested

The meeting location is accessible to persons with disabilities. Sign language, interpreter services or other accommodations can also be provided by contacting Emma Chavez at least 72 hours prior to the meeting. Emma can be reached at 541-967-8551 (TTY/TTD 711) or echavez@ocwocg.org.

VI. Jurisdictional Updates

All

This is an opportunity for AAMPO jurisdictions to provide local updates, including progress on projects funded with AAMPO Surface Transportation Program (STP) funds.

Action Requested: Informational

VII. Adjourn

Josh Wheeler

** Next meeting Thursday, November 12th*

**ALBANY METROPOLITAN PLANNING ORGANIZATION
TECHNICAL ADVISORY COMMITTEE MEETING
Thursday, September 10th, 2015
OCWCOG Albany Office, Upstairs Conference Room
MINUTES**

TAC Members Attending: Chuck Knoll, Darrin Lane, Georgia Edwards, Josh Wheeler, Lissa Davis, and Valerie Grigg-Devis

TAC Members Absent: Chris Bailey

Staff Attending: Charlie Mitchell, and Emma Chavez

Guests Attending: Ron Irish and Bruce Clemetsen

TOPIC	DISCUSSION	DECISION / CONCLUSION
I. Call to Order and Agenda Review	The Chair called the meeting to order at 1:37 pm. Introductions were conducted.	
II. Public Comment	There were no comments from members of the public.	
III. Minutes of August 13 th , 2015 meeting		Consensus from the TAC to approve the August 13th, 2015 meeting minutes as written.
IV. STIP Enhance Proposals	<p>AAMPO’s coordination protocol with the CWACT states that AAMPO can prioritize projects within the MPO boundary and submit this ranking to the ACT. TAC member jurisdictions submitted their proposals to the AAMPO TAC. Presentations were given by the City of Albany, LBCC and the City of Jefferson.</p> <ul style="list-style-type: none"> • SR2S Improvements – Sunrise Elementary (City of Albany) 	<p>Consensus from the TAC to prioritize the projects as follows:</p> <ol style="list-style-type: none"> 1. SR2S Improvements – Sunrise Elementary (City of Albany) 2. Linn-Benton Community College

	<p>There have been several meetings in regards to the unsafe areas around Sunrise Elementary School. The city is looking to do sidewalk and intersection improvements. CDBG and city street funds would be used at 40 to 50% match.</p> <ul style="list-style-type: none"> • Linn-Benton Community College Public Transportation HUB (LBCC) This concept would have five dedicated bus lanes, ADA seating space and ideally bike lockers. Currently, there is space for one bus and it pulls out into traffic when leaving the college. This would allow for a designated bus lane, removing them out of the area and increasing flow. Transit now runs Monday through Friday and includes transfers to other transit services. Members suggested keeping in mind Park & Ride capacity. Valerie advised that the COG will be working on a Park & Ride study soon that would provide helpful information. • Safe Routes to Schools Sidewalks (City of Jefferson) The project would build sidewalks on a .8 mile stretch from Greenwood to Grice Loop. There is a high population of non driving families to the school. The city will use SRTS funds for the match but it is uncertain where all of the match will come from. Lisa advised that Marion County is aware of the project proposal and is in support of it. <p>Members noted that it's important to have information such as crash and fatality data to support the applications.</p>	<p>Public Transportation HUB (LBCC) 3. SF2S Sidewalks (City of Jefferson)</p> <p>The prioritized list will go before the AAMPO Policy Board at their September 23rd meeting.</p>
<p>V. Policy on Allocation of STP Funds</p>	<p>The TAC at its previous meetings, has been working on project prioritization and criteria for STP funds. Per recommendations at the last TAC meeting, staff updated the policy and criteria. Members received copies with track changes for review. The Chair asked members to review</p>	<p>Consensus by the TAC to recommend Policy and Allocation of STF Funds criteria with</p>

the changes and provide comments. Members fell into discussion. Member concerns were; weighing most expensive project higher, scoring of 1A may be too high compared to others, some measures will never apply to all jurisdictions specially the smaller ones, may want to increase safety values. After discussion, members made the following updates:

updated values to the Policy Board.

Criteria		
Goal	Measures	Values
Preservation and Maintenance of Existing Facilities	1a Pavement rating, or general condition if a non-roadway facility.	Good = 10 Fair = 25 Poor = 50
	Maximum Allowable Points from this Goal	
Extent of Coverage	2a Will the project upgrade, refurbish, eliminate gaps in, or mitigate deficiencies in existing transit facilities or transit routes?	Yes = 5 No = 0
	2b Will the Project upgrade, refurbish, eliminate gaps in, or mitigate deficiencies in existing bicycle and/or pedestrian facilities?	Yes = 5 No = 0
	2c Will benefits of the project be realized in the entire Urbanized Area?	Primary Arterial = 10 Minor Arterial = 5 Collector = 2
	2d Will the project improve current or future traffic flow? Consider current Level of Service, Average Daily Traffic and Functional Classification.	Significantly = 10 Moderately = 5 Slightly = 2
	2e Will the project impact a large number of users?	ADT Range A = 10 pt B = 5 pts C = 2 pts
	Maximum Allowable Points from this Goal	
Safety Improvement	3a Does the project address a known safety issue for motorists? Consider safety data available from Regional Transportation Plan, ODOT, and local sources.	Significantly = 15 Moderately = 10 Slightly = 5
	3b Does the project address a known safety issue for transit users, bicyclists and pedestrians? Consider safety data available from Regional Transportation Plan, ODOT, and local sources.	Significantly = 15 Moderately = 10 Slightly = 5
	Maximum Allowable Points from this Goal	
Total Maximum Allowable Points		120

	The policy on allocation of STP funds must be adopted by full consensus of the Board and will drive development of the AAMPO TIP. Once this policy is established, TAC members will receive the updated criteria document to rank their projects. Rankings must be submitted to AAMPO staff by Friday, September 25 th .	
VI. DLCD Request for TAZ data	Staff advised members that DLCD has requested access to Transportation Analysis Zone (TAZ) demographic information from travel demand models managed by ODOT. This includes models of the Albany, Corvallis, Rogue Valley, Middle Rogue, and Bend MPOs. DLCD will use the TAZ data to informally evaluate modeling tools designed to estimate mixed-use development patterns and access to transit. If they are found to work well, the tools (SmartGAP and the EPA's Smart Location database) may be able to assist with local TSP and RTSP preparation and associated performance measures.	The TAC confirmed that it is appropriate to share AAMPO TAZ data with DLCD.
VII. Jurisdictional Updates	<p>City of Albany – North Albany Road is open. Gibson Hill is still in process.</p> <p>Benton County – temporary oval-about at Springhill and Corey was initially given support to go forward. However, residents have expressed concern and Benton County is further analyzing the intersection. There should be an update by next month's meeting. The County received a TGM grant for a TSP update.</p> <p>Linn County – Please see attached project updates.</p>	
VIII. Adjourn	Next meeting October 8 th , 2015.	

Linn County Road Department
AAMPO Area - Project List 2015 to 2020

Draft

Planned Projects

- 1) Old Salem Road (Truax Creek) Bridge Replacement Project – Construction Summer 2016 or Summer 2017 (Presently Funded by HBRR, Linn Co to provide 10% Match)
- 2) Old Salem Road, Curb Gutter and Sidewalk Extension from 1600 Old Salem Road to ~150 ft north of Truax Creek Bridge – Construction 2016 or 2017 (with bridge project above) – Linn County Road Funds
- 3) Seven Mile Lane Widening and Pavement Overlay (Columbus St to I-5 Overpass) – Construction Summer 2016 or 2017

Future Potential Projects

- 1) Gold Fish Farm Road (Cox Creek) Bridge – Bridge Replacement/Widening
- 2) Gold Fish Farm Road – Road Reconstruction, Sidewalk Improvement
- 3) Clover Ridge Road (Truax Creek) Bridge – Bridge Replacement Project with Pavement widening, Curb,Gutter, and Sidewalk

Note: Requested HBRR Funding from ODOT in July 2015

- 4) Three Lakes Road Improvement Project (Grand Prairie going North)

Note: This directs traffic away from HWY 20 and City of Albany

- 5) Three Lakes Road (Three Lakes Crossing) Bridge Project - Low priority

Future Projects Located Just Outside of AAMPO

- 1) Riverside Drive Pavement Widening (Phase I – Oakville Rd to Meadow Rd) – Construction Summer 2016
- 2) Riverside Drive Pavement Widening (Phase II – Meadow Rd to HWY 34) – Construction Summer 2017
- 3) Walnut Drive Improvement - Construction Summer 2016 or 2017
- 4) Seven Mile Lane/HWY 34 Intersection Signalization – Construction Summer 2015 or 2016



Albany Area Metropolitan Planning Organization

City of Albany • City of Jefferson • City of Millersburg • City of Tangent • Linn County •
Benton County • Oregon Department of Transportation

Policy on Allocation of STP Funds Approved by the AAMPO Policy Board September 23, 2015

A. Funding Allocation

It is the policy of the Albany Area Metropolitan Planning Organization (AAMPO) to:

1. Allocate the majority of Surface Transportation Program (STP) funds in each adopted Transportation Improvement Program to preservation and maintenance of the existing transportation system.
2. Provide support and give due considerations to all jurisdictions' projects, using an equitable review process.

B. Renewal of Policy

This *Policy on Allocation of STP Funds* should be reviewed and reaffirmed with the development of each AAMPO Transportation Improvement Program.

C. Project Eligibility

Eligibility requirements for AAMPO STP funds include the following:

1. Project must be within the AAMPO planning area
2. Project must be included in or consistent with the approved AAMPO Regional Transportation Plan.
3. Project must be eligible under current Federal guidelines as stated in 23 USC 133.
4. Roadway projects must occur on roadways functionally classified as collector or higher.
5. The project sponsor must demonstrate readiness and capacity to complete project, including the ability to provide the required match, ability to acquire sufficient funds to complete project, and ability to utilize the funds in the fiscal year requested.

D. Definitions of Project Types

The following project types may be considered for STP funds. AAMPO realizes that its adopted definitions of Preservation and Modernization may be different from those of ODOT's for the same category of projects.

Preservation and Maintenance: Projects that improve or maintain the existing transportation system's operation, productivity, safety or useful life without expansion of capacity.

Modernization: Projects that add capacity to the transportation system in order to meet preservation and maintenance goals; this includes constructing new lanes, traffic lights, curb and gutter, sidewalks, bikeways and storm-water drainage, and widening the existing facilities.

E. Funding Prioritization of Projects

The following set of criteria shall be applied to all candidate projects to rank their funding priority for STP funds:

**Criteria for Funding Prioritization of Transportation Projects
Under the Surface Transportation Program (STP) Funds**

Criteria			
Goal		Measures	Values
Preservation and Maintenance of Existing Facilities	1a	Pavement rating, or general condition if a non-roadway facility.	Good = 10 Fair = 25 Poor = 50
		Maximum Allowable Points from this Goal	50
Extent of Coverage	2a	Will the project upgrade, refurbish, eliminate gaps in, or mitigate deficiencies in existing transit facilities or transit routes?	Yes = 5 No = 0
	2b	Will the Project upgrade, refurbish, eliminate gaps in, or mitigate deficiencies in existing bicycle and/or pedestrian facilities?	Yes = 5 No = 0
	2c	Will benefits of the project be realized in the entire Urbanized Area?	Primary Arterial = 10 Minor Arterial = 5 Collector = 2
	2d	Will the project improve current or future traffic flow? Consider current Level of Service, Average Daily Traffic and Functional Classification.	Significantly = 10 Moderately = 5 Slightly = 2
	2e	Will the project impact a large number of users?*	ADT Range A = 10 pts B = 5 pts C = 2 pts
		Maximum Allowable Points from this Goal	40
Safety Improvement	3a	Does the project address a known safety issue for motorists? Consider safety data available from Regional Transportation Plan, ODOT, and local sources.	Significantly = 15 Moderately = 10 Slightly = 5
	3b	Does the project address a known safety issue for transit users, bicyclists and pedestrians? Consider safety data available from Regional Transportation Plan, ODOT, and local sources.	Significantly = 15 Moderately = 10 Slightly = 5
		Maximum Allowable Points from this Goal	30
		Total Maximum Allowable Points	120

***ADT Range for Goal 2(e)**

A = >10,000

B = 5,000 - 10,000

C = <5,000 = 2 pts



Albany Area Metropolitan Planning Organization

City of Albany • City of Jefferson • City of Millersburg • City of Tangent • Linn County •
Benton County • Oregon Department of Transportation

October 1, 2015

To All Interested Parties:

The Albany Area Metropolitan Planning Organization (AAMPO) is accepting applications for Federal Fiscal Year 2015, 2016, 2017 and 2018 Surface Transportation Program (STP) funds. Allocations of approximately \$670,000 will be considered for each year, totaling approximately \$2,700,000 over the four year period. STP funds are allocated to AAMPO on an annual basis, however, and actual funding levels may shift from year to year. Funds will be made available by ODOT during calendar years 2016, 2017, 2018 and 2019 and will be programmed in the FFY15-18 AAMPO Transportation Improvement Program.

Applicants must be a tax-funded public agency that can enter into a contract with ODOT, with some restrictions, to be eligible to receive funding. Private entities or non-profit organizations may apply as co-applicants, in partnership with a public agency. Application guidance and information about project eligibility is included below. Applications will be evaluated based on the *Policy on Allocation of STP Funds* approved by the AAMPO Policy Board.

Completed applications must be received by 5:00 pm on October 30th, 2015. Applications may be submitted electronically to tconley@ocwcog.org or in hard copy to: c/o Theresa Conley, OCWCOG, 1400 Queen Ave SE Suite 205, Albany OR 97322.

The application form is attached to this announcement. It is also available on the AAMPO website at <http://www.ocwcog.org/aampo> or by e-mail from tconley@ocwcog.org.

Application Guidance

It is the policy of AAMPO to:

1. Allocate the majority of STP funds in each adopted Transportation Improvement Program to preservation and maintenance of the existing transportation system.
2. Provide support and give due considerations to all jurisdictions' projects, using an equitable review process.

The following project types may be considered for STP funds.

1. **Preservation and Maintenance:** Projects that improve or maintain the existing transportation system's operation, productivity, safety or useful life without expansion of capacity.
2. **Modernization:** Projects that add capacity to the transportation system in order to meet preservation and maintenance goals; this includes constructing new lanes, traffic lights, curb and gutter, sidewalks, bikeways and storm-water drainage, and widening the existing facilities.

Eligibility requirements for FFY15-18 AAMPO STP funds include the following:

1. Project must be within the AAMPO planning area
2. Project must be included in or consistent with the approved AAMPO Regional Transportation Plan.
3. Project must be eligible under current Federal guidelines as stated in 23 USC 133.
4. Roadway projects must occur on roadways functionally classified as collector or higher.
5. The project sponsor must demonstrate readiness and capacity to complete project, including the ability to provide the required match, ability to acquire sufficient funds to complete project, and ability to utilize the funds in the fiscal year requested.

For additional information, please contact Theresa Conley at (541) 924-4548 or tconley@ocwcog.org.

Sincerely,

Theresa Conley
AAMPO Coordinator

Application for Albany Area MPO FFY 2015 - 2018 STP Funds

APPLICATIONS DUE BY 5:00 PM October 30, 2015

Submit to Theresa Conley (tconley@ocwcog.org)

Applicant Information

Sponsoring Organization(s):

Contact Person(s) & Title(s):

Contact Email(s):

Contact Phone Number(s):

Project Information

Please provide sufficient detail to facilitate project evaluation and selection according to the *Policy on Allocation of STP Funds* as approved by the AAMPO Policy Board.

1. Project Name:

2. Project Type: **Modernization** **Preservation**

3. Project Description. Describe the project and the specific phase(s) proposed for AAMPO STP funding. Include all phases and those not proposed for AAMPO STP funds. Describe the type of work, project location, termini and length.

4. Describe how the project will address gaps or deficiencies in the transportation system.

5. What is the Federal Functional Classification (for roadway projects)? Please reference <https://gis.odot.state.or.us/transgis/>.

- 6. What is the Average Daily Traffic (ADT) on the affected roadways?**

- 7. Describe the pavement condition of the affected area, or general condition if a non-roadway facility. Include PCI information if available.**

- 8. Will the project address a known safety issue? Please describe and include relevant safety data available from ODOT or local sources.**

- 9. Please supply any additional relevant information.**

Project Funding

Please provide estimates for total project cost and the cost for each phase proposed for AAMPO STP funding. Include project phases beyond the current funding timeframe.

- 10. Estimated Total Project Cost:**

- 11. Total STP Funding Request:**

- 12. If the STP funding request extends over multiple federal fiscal years, please outline the proposed project costs by federal fiscal year & project phase.**

- 13. Outline funding anticipated from other funding sources, including required match.**