

APPROVED MINUTES

**ALBANY METROPOLITAN PLANNING ORGANIZATION
POLICY BOARD MEETING MINUTES**

**Wednesday, February 24th, 2016
2:30 – 4:30 pm**

Oregon Cascades West Council of Governments
Upstairs Conference Room / 1400 Queen Ave. SE, Albany

Policy Board Members Attending: Frannie Brindle, Dave Beyerl, Floyd Collins, and Gary Power
Members Absent: Annabelle Jaramillo, Darrin Lane, and Roger Nyquist
Alternates Present: Georgia Edwards, Ray Kopczynski, and Walt Perry
Staff Attending: Theresa Conley and Emma Chavez
Guests: Josh Wheeler, Chris Bailey, Jim Lawrence, Mark Siddall, Jim Powers, and Chris Maciejewski

TOPIC	DISCUSSION	DECISION / CONCLUSION
I. Call to Order and Introduction	In the absence of the Chair, Vice Chair Dave Beyerl called the meeting to order at 2:30.	
II. Agenda Review	There were no changes to the agenda.	
III. Public Comment	Jim Power of the Albany Area Energy Taskforce submitted and read a letter to the AAMPO Board. The request is for the AAMPO Board to adopt a scientific baseline measurement of the transportation-related greenhouse gas emission in our region, consider and use ODOT's Regional Strategic Planning Model – RSPM for this purpose and set specific greenhouse gas emission ceilings out to 2050 for planning purposes as well as that all future project recommendations include an estimate of its GHG impact. Mr. Power's letter is available upon request.	

APPROVED MINUTES

	<p>Mark S with the Albany Bike and Pedestrian Commission stated that for the Hwy 20 Albany to Corvallis Trail, it would be helpful for AAMPO and CAMPO to be on the same page in regards to the project. He stated that Benton County is the lead but it would be helpful to have good working relationship could be established with the MPOs. He noted that Benton County is currently debating whether to continue with the project. Mark stated that in regards to GHG emissions, car fuel is a major item. The Portland MPO has been instructed to increase commuting by bicycle by 17%. Mark stated that we should be able to do the same.</p> <p>Jim Lawrence with the Albany Bike and Pedestrian Commission voiced his support of the Hwy 20 Albany to Corvallis Trail stating that he commuted via bicycle to OSU on Hwy 20. He stated that the number of cars traveling on Hwy 20 will continue to increase and that when bicycle trails are provided, the rate of cars decreases, reducing congestions and improving the health of the community. He also stated that there is no need to expand infrastructure to support automobiles.</p>	
<p>IV. Minutes of January 27th, 2016 Meeting Minutes</p>		<p>Consensus from the Policy Board to approve the January 27th, 2016 meeting minutes as written.</p>
<p>V. Regional Transportation Plan (RTP) Update</p>	<p>Staff provided an update on progress with the RTP Framework and advised that the document should be adopted by March 2016. Staff provided an Executive Summary of feedback received during the Open House events for members to review. Staff noted that the feedback received is fairly consistent with the needs analysis work of the Draft RTP. A summary of all public input on the RTP will be brought to the Policy Board for consideration as the goals and objectives are finalized.</p> <p>Chris Maciejewski with DKS followed with a presentation of the Draft RTP Framework process thus far. Chris discussed the process for</p>	<p>Staff will take today's feedback, update the Draft RTP and email back to the Policy Board for review at the next meeting.</p>

APPROVED MINUTES

	<p>prioritizing and selecting the constrained project list, including the funding analysis.</p> <p>Feedback from Policy Board:</p> <ul style="list-style-type: none"> • Include Project List Summary pie chart in RTP • Include description of different bicycle level of stress categories • Correct listing of pipelines in the MPO area • Add explanation of how project list was developed <p>Members were requested to begin reviewing the draft document and provide input to staff. They were advised that additional input will be gathered at the next Open House on March 9th, 4:00 to 6:00 pm at the main Albany Public Library. At its March 10th meeting, the TAC will discussion additional input provided.</p>	
<p>VI. FY16-17 Work Program Discussion</p>	<p>The UPWP is a federally required document that outlines the planning activities that an MPO will participate in during a given fiscal year. The TAC has been working with staff on developing a Draft UPWP and recommended that the Policy Board receive a list of additional projects to consider for inclusion in the UPWP as funding permits. Staff reviewed potential projects with members and the Board recommended two for consideration: Linn-Benton Loop Service Analysis and Albany Area Paratransit Analysis. Staff will bring an updated draft of the FY16-17 UPWP to the next Policy Board meeting and a final document to the April meeting.</p>	<p>The Policy Board met consensus to consider two project for inclusion in the UPWP, funding permitting: Linn-Benton Loop Service Analysis and Albany Area Paratransit Analysis</p>
<p>VII. FY15-18 Transportation Improvement Program</p>	<p>AAMPO is required to adopt a Metropolitan TIP by March 2016. The TIP is a federally required document that outlines federally funded projects. The Draft TIP has been reviewed by the TAC and recommended to the Policy Board for consideration. Staff reviewed the draft document with members.</p> <p>Policy Board members expressed that it is important for all member jurisdictions to be present at meetings when these discussions and</p>	<p>Staff will email Policy Board members and request confirmation of their attendance at the March 23rd meeting and change the timeframe to 1:30 to 4:30 pm.</p>

APPROVED MINUTES

	<p>decisions are being made. They requested that staff make an extra effort to reach out to members in regards to their attendance of future meetings. It was also suggested that the march 23rd meeting be rescheduled for 1:30 to 4:30 pm.</p>	
<p>VIII. Information Sharing</p>	<p><u>OCWCOG/AAMPO email procedure changes:</u> The first mailchimp email has gone out. Members noted that they received the email and had no concerns.</p> <p><u>Administrative TIP Amendments:</u> Renamed I5 South Jefferson Interchange project to Santiam Hwy Interchange to I5 Santiam Hwy to Viewcrest. Moved Traux Creek construction phase to 2016.</p> <p><u>FAST ACT:</u> Staff provided a handout on the FAST Act, the five year federal reauthorization transportation bill. AAMPO may see a slight decrease in funds this year but it will increase again in the following years.</p> <p><u>Jurisdictional Updates:</u> There were no updates from jurisdictions.</p>	
<p>IX. Adjourn</p>	<p>Meeting adjourned at 4:16.</p>	