

APPROVED MINUTES

**ALBANY METROPOLITAN PLANNING ORGANIZATION
POLICY BOARD MEETING MINUTES**

**Wednesday, March 23, 2016
1:30 – 4:30 pm**

Oregon Cascades West Council of Governments
Upstairs Conference Room / 1400 Queen Ave. SE, Albany

Policy Board Members Attending: Annabelle Jaramillo, Frannie Brindle, Darrin Lane, Dave Beyerl and Roger Nyquist

Members Absent: Floyd Collins and Gary Powell

Alternates Present: Georgia Edwards and Ray Kopczynski

Staff Attending: Theresa Conley and Emma Chavez

Guests: Josh Wheeler, Barry Hoffman, Dan Fricke and Chris Maciejewski

TOPIC	DISCUSSION	DECISION / CONCLUSION
I. Call to Order and Agenda Review		The meeting was called to order at 1:30
II. Public Comment		There were no public comments.
III. Minutes of February 24 th , 2016 Meeting Minutes		Consensus from the Policy Board to approve the February 24th, 2016 meeting minutes as written.
IV. Regional Transportation Plan (RTP)	Chris Maciejewski with DKS gave a presentation on the development of the Draft RTP. Chris noted that the RTP framework must meet federal requirements, have a financially constrained project lists, must be consistent with TIP and consist of regional goals and policies. This allows the MPO to receive and manage federal funding.	Consensus from the Policy Board to approve the Draft RTP Framework with adjustment of project

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	<p>The framework has been developed through reviewing local agency plans, TAC coordination, public input and new analysis. All local plans were compiled and additional needs and projects were identified. Goals were developed and projects have been evaluated. Capital funding outlook through 2040 is in the upper \$172 million in range. Of that \$144 million is designated to specific projects and \$29 million is on a placeholder for preservation projects.</p> <p>Next in the process, AAMPO will be looking beyond financial constraints to develop an illustrative project list. Transportation System Management and Operations (TSMO) solutions will be considered, the and Transit Development Plan (TDP) will be further developed, and performance measures and monitoring will be discussed.</p> <p>Theresa noted that there is a potential change to the Draft RTP document on page 65, the description of the Linn County Old Salem Road / Traux Creek project may need to be slightly adjusted to match the TIP description. Darrin Lane noted that the descriptions may differ due to the TIP having the full project listed while the RTP only shows the federally funded part of the project. Board members questioned how safety was being addressed in the Plan, confirmed that the plan should consider wider regional connectivity, and questioned how freight could be further considered in the next phase.</p>	<p>description for Linn County Traux Creek.</p>
<p>V. FFY15-18 Transportation Improvement Program (TIP)</p>	<p>Staff presented to the Board for approval the FFY15-18 TIP which outlines program federally-funded projects within the MPO over a four-year period. The TIP is required for MPOs within four years of designation. The draft TIP includes projects recommended for Surface Transportation Program funding allocated to the MPO during FFY15-18 and received during calendar years 2016 – 2019. The Board reviewed these projects at the December 3, 2015 meeting. Some other projects in the TIP may be well underway or completed, but are retained for consistency with the Statewide Transportation Improvement Program</p>	<p>See Conclusion in agenda item VI.</p>

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	(STIP). The draft FFY15-18 TIP is consistent with the goals, priorities, and projects listed in the RTP Framework. The TIP is a document that can and will be amended as needed. Members agreed to move on to agenda item VI to review the amendment to the TIP and adopt and amend the TIP in one motion.	
VI. TIP Amendment	<p>A TIP amendment is requested by ODOT to include a project funded with 2016 All Roads Transportation Safety (ARTS) program funds. The project would construct roadway departure counter measures on Springhill Drive from US 20 to Independence Highway. The project is bundled with two similar projects outside of the MPO on Zena road in Polk County and Cruickshank Road in Yamhill County. The full project cost for all three road segments is \$318,365 of that, \$293,596 is federal and \$24,796 is ODOT match.</p> <p>Frannie Bridle questioned if staff knew the percentage of the RTP project list that is programmed in the TIP. Theresa Conley stated that she could not provide that information at this time. Frannie also advised that FAST Act has an emphasis on freight, therefore bottlenecks or urban freight routes noted on maps in the RTP would be helpful. Staff advised that freight routes are included on maps in RTP technical memos. Also, in the second phase of the RTP if the Board chose to, there could be a higher emphasis on freight.</p> <p>There was consensus from the Policy Board to adopted the FFY15-18 TIP as presented with the addition of the amendment request.</p>	Consensus from the Policy Board to Adopt the FFY15-18 TIP as amended to include the ARTS project
VII. ADA Transition Planning TGM Pre-Application	<p>The TAC, at its March 10th meeting, advised staff to submit a pre-application for Transportation Growth Management (TGM) funds to assist MPO jurisdictions in developing Americans with Disabilities Act (ADA) transition plans. The pre-application was due the following day. The submittal does not commit the MPO or its members to move forward with the project or the application, but provides an opportunity for further discussion. The TAC requested guidance from the Board on</p>	Consensus from the Policy Boar to pursue the TGM grant application.

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	<p>next steps with this process. ODOT staff noted that it was important to know which jurisdictions would want to participate and if local jurisdictions would also need to adopt them. Members discussed and concurred that there is interest to pursue the TGM grant application.</p>	
VIII. FY16-17 Work Program	<p>The FY16-17 Work Program was reviewed by FHWA, FTA and ODOT on March 17th. Reviewers commented that the draft was well put together and requested the following edits: additional description of ODOT-funded projects in the AAMPO area and the funding levels for those projects, the addition of a task for the Mosaic work, and the addition of several projects to the unfunded list. Reviewers provided additional minor edits by email. Next steps include a final review of the TAC on April 14th and approval by the Board on April 27th. Theresa briefly reviewed the document with members.</p>	
IX. Information Sharing	<p>City of Jefferson – A bid of the sidewalk project has been accepted. Now awaiting better weather to begin construction.</p> <p>Benton County – Hwy 34 Scenic Byway moving forward. COG is assisting with the process. Commissioners gave their approval to continue moving forward with the Albany to Corvallis trail project. The AAMPO TAC Chair stated that the TAC may take the month of May off if no agenda items require a meeting.</p> <p>ODOT – Hired an Area 4 Senior Project Lead. This staff will manage portfolio projects for Frannie. PME has gone to bid. A construction company should be on board by mid April. ODOT received funding to address the sunken grade between Sweet Home and Sisters. Sheep Creek Bridge closure will take place at end of August into September.</p> <p>Commissioner Nyquist thanked Theresa Conley for her hard work and dedication to AAMPO and noted what an excellent job she is doing.</p>	
X. Adjourn	<p>Meeting adjourned at 2:45 pm.</p>	