

**Cascades West Area Commission on Transportation  
Executive Committee**

**Thursday, March 9, 2017 - 4:00 to 5:00 pm**

Oregon Cascades West Council of Governments  
1400 Queen Avenue SE, Albany – Admin Room

**AGENDA**

1. **Welcome and Introductions** **Chair**
2. **Agenda Review** **Chair**
3. **Approve Minutes from January 12, 2017 Meeting (Attachment 1)** **Chair**  
*ACTION: Approval of minutes*
4. **Membership Discussion (Attachment 2)** **Staff / Chair**  
*ACTIONS:*
  - *Welcome new members, brief overview of Executive Committee role*
  - *Review of status of 2017-19 Commission appointments by member jurisdictions*
  - *Discussion of TAC membership and Private Sector appointees*
5. **March 23 CWACTION Full Commission Agenda Review** **Staff**  
*ACTION: Discussion and approval of next meeting agenda items and presentations.*
6. **Review of 2017 Agenda Build and Calendar** **Staff**  
*ACTION: Discussion*
7. **Adjournment**

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**Cascades West Area Commission on Transportation  
Executive Committee  
Thursday, January 12, 4:00 p.m.  
Albany COG Office  
1400 Queen Ave SW, Albany  
DRAFT MINUTES**

**Attendance:** Annabelle Jaramillo, Doug Hunt, Frannie Brindle, Roger Nyquist

**Members Absent:** Bill Bain

**Alternates Present:** Valerie Grigg Devis

**Staff Present:** Phil Warnock, Tarah Campi and Emma Chavez

**1. Call to Order**

The Chair, Commissioner Hunt called the meeting to order at 4:03 pm.

**2. Agenda Review**

Additional Agenda Item: Newberg-Dundee Bypass Letter of Support

**3. Approve Minutes from November 10, 2016 Meeting**

**ACTION:** Consensus from the Executive Committee to approve the November 10, 2016 meeting minutes as written.

**4. Membership Discussion**

Campi requested direction from the Executive Committee on outreach to Private Sector for representatives to serve on the CWACT Full Commission. Commissioner Nyquist clarified that historically, the CWACT County Commissioners elect the Private Sector members. Each County's Board of Commission provides CWACT staff with documentation indicating who will serve as their Private Sector members.

2017 Private Sectors at this time include:

Bill Bain - Lincoln County

Janet Steele - Linn County

Lincoln and Linn Counties need to elect one more private sector and Benton County will need to elect two. It was noted that it is important to elect members who will be able to attend the meetings.

Commissioner Nyquist suggested for Private Sector memberships to have staggered terms. The Executive Committee agreed.

Staff presented a nomination form for the two Private Sector reps for each County and for the additional representative member to the Executive Committee from each County. Per Commissioner Nyquist's clarification on the process of selection of Private Sectors and a request from Commissioner Hunt, the form will not be used.

## ATTACHMENT 1

Campi moved on to advise that staff plans to do outreach to member jurisdictions to appoint a member to the CWACT Technical Advisory Committee (TAC). At this time, not all jurisdictions have appointed a TAC member to the CWACT. Warnock advised that it would be helpful to identify a contact person by mode at the Full Commission level. Executive Committee members agreed. Staff will bring this back for further discussion at the March meeting.

Staff shared with members that a letter was submitted to the Senior Services Advisory Committee, Disability Services Advisory Committee and Legislators advising them of their Ex Officio status to the CWACT and encouraging their attendance. The communication also advised that they will be receiving meeting notices and agenda packets.

### **5. January 26th CWACT Full Commission Agenda Review**

Campi noted that a STIP Open House will take place prior to the CWACT meeting from 5:00 to 5:20 pm. STIP Coordinators have requested for Frannie to lead the Open House. Display boards, maps, and comment cards will be available to the public. CWACT members are welcome to attend and listen to public comments during the Open House.

Staff reviewed the remainder of the agenda and Frannie requested for the bullet points under the Area Manager's Report to be removed from here on out. There were no other changes to the January 26th CWACT Full Commission agenda.

### **6. Review of 2017 Agenda Build and Calendar**

Members received a handout of the 2017 Agenda Build and meetings calendar. Commissioner Nyquist requested that the CWACT meet every other month. Warnock suggested that updates may be sent out via email. Frannie asked that contact information for programs be provided in those emails for when members have follow up questions to updates. The Executive Committee agreed to meeting every other month and for staff to send updates via email between meetings.

### **7. Newberg-Dundee Bypass: Letter of Support**

Commissioner Hunt advised that he received a request from Dick Anderson, former Lincoln City Mayor, for the agenda topic to be brought to the Executive Committee. The OTC has approved programming Phase One project cost savings of up to \$7 million into the STIP for the design and construction of the Phase Two Wilsonville Road intersection; the OTC has also approved programming Phase One project cost savings of \$10.5 million to date into the STIP for acquisition of Right of Way needed for next phases of the bypass. MWACT has submitted a letter of support. This request is for a letter of support from the CWACT.

The Executive Committee concurred that this would be best taken care of at the Super Act level and not through the CWACT.

### **8. Adjournment**

Meeting adjourned at 5:00 pm

**ATTACHMENT 2**

**CWACT 2016-2017 Membership**

**\*Executive Committee Members**

<b>Last Name</b>	<b>First Name</b>	<b>Representing</b>	<b>Category</b>	<b>Term Expires</b>
*Jaramillo	Annabelle	Benton County	Primary	12/31/2017
Wheeler	Josh	Benton County	Alternate	12/31/2017
Olsen	Dick	City of Albany	Primary	12/31/2017
Irish	Ron	City of Albany	Alternate	12/31/2017
*Bull	Barbara	City of Corvallis	Primary	12/31/2017
Steckel	Mary	City of Corvallis	Alternate	12/31/2017
Loshbaugh	John	City of Harrisburg	Primary	12/31/2017
Latta	Brian	City of Harrisburg	Alternate	12/31/2017
Miller	Don	City of Millersburg	Primary	12/31/2017
Cowan	Scott	City of Millersburg	Alternate	12/31/2017
Canter	Paul	City of Monroe	Primary	12/31/2017
Flory	Jhon	City of Monroe	Alternate	12/31/2017
Sawyer	Dean	City of Newport	Primary	12/31/2017
Goebel	Dietmar	City of Newport	Alternate	12/31/2017
Smith	Joshua	City of Toledo	Primary	12/31/2017
VACANT		City of Toledo	Alternate	12/31/2017
Button	David	City of Siletz	Primary	12/31/2017
Eshleman	Dave	City of Siletz	Alternate	12/31/2017
Kenta	Robert	Conf. Tribes of Siletz Indians	Primary	12/31/2017
Barlow-Lind	Pam	Conf. Tribes of Siletz Indians	Alternate	12/31/2017
*Nyquist	Roger (Chair Elect)	Linn County	Primary	12/31/2017
Lindsey	John	Linn County	Alternate	12/31/2017
Gellatly	Bill	Benton County – Private Sector	Primary	12/31/2017
		Benton County – Private Sector	Primary	12/31/2017
		Linn County – Private Sector	Primary	12/31/2017
		Linn County – Private Sector	Primary	12/31/2017
*Brindle	Frannie	ODOT	Primary	Permanent
Grigg Devis	Valerie	ODOT	Alternate	Permanent
Staff		Albany Area MPO	Ex-Officio	Permanent
Bonakdar	Ali	Corvallis Area MPO	Ex-Officio	Permanent

## ATTACHMENT 2

### CWACT 2017-2018 Membership

#### \*Executive Committee Members

Last Name	First Name	Representing	Category	Term Expires
Andrews	Dusty	City of Adair Village	Primary	12/31/2018
Hare	Pat	City of Adair Village	Alternate	12/31/2018
Gambino	Robert	City of Depoe Bay	Primary	12/31/2018
Leff	Barbara	City of Depoe Bay	Alternate	12/31/2018
Chamberlain	Greg	City of Halsey	Primary	12/31/2018
Alberson	Eldon	City of Halsey	Alternate	12/31/2018
*Elliott	Bob	City of Lebanon	Primary	12/31/2018
Emmons	Rob	City of Lebanon	Alternate	12/31/2018
Anderson	Dick	City of Lincoln City	Primary	12/31/2018
Williams	Don	City of Lincoln City	Alternate	12/31/2018
Sloan	Rocky	City of Philomath	Primary	12/31/2018
Edmonds	Doug	City of Philomath	Alternate	12/31/2018
VACANT		City of Scio	Primary	12/31/2016
VACANT		City of Scio	Alternate	12/31/2016
Gerson	Diane	City of Sweet Home	Primary	12/31/2018
Trask	Dave	City of Sweet Home	Alternate	12/31/2018
Trulove	Loel	City of Tangent	Primary	12/31/2018
Edwards	Georgia	City of Tangent	Alternate	12/31/2018
Cutter	Dann	City of Waldport	Primary	12/31/2018
VACANT		City of Waldport	Alternate	12/31/2016
VACANT		City of Waterloo	Primary	12/31/2016
VACANT		City of Waterloo	Alternate	12/31/2016
Fry	Barbara	City of Yachats	Primary	12/31/2018
Stanley	Gerald	City of Yachats	Alternate	12/31/2018
*Hunt	Doug (Chair)	Lincoln County	Primary	12/31/2018
Thompson	Terry	Lincoln County	Alternate	12/31/2018
Gray	Cody	Lincoln County – Private Sector	Primary	12/31/2018
*Bain	Bill	Lincoln County – Private Sector	Primary	12/31/2018
Chuck	Walter	Port of Newport	Primary	12/31/2018
VACANT		Port of Newport	Alternate	12/31/2016
Kriz	Michael	Port of Toledo	Primary	12/31/2018
Shoemake	Bud	Port of Toledo	Alternate	12/31/2018
VACANT		Port of Alsea	Primary	
VACANT		Port of Alsea	Alternate	

**ATTACHMENT 2**

VACANT		City of Brownsville	Primary	
VACANT		City of Brownsville	Alternate	
VACANT		City of Lyons	Primary	
VACANT		City of Lyons	Alternate	

**ATTACHMENT 2****CWACT Technical Committee****\*CWACT TAC Chair**

<b>Last Name</b>	<b>First Name</b>	<b>Representing</b>
*Greg	Gescher	City of Corvallis
Bonakdar	Ali	Corvallis Area MPO
Knoll	Chuck	Linn County
Tokos	Derrick	City of Newport
Graybill	Joe	City of Sweet Home
Wheeler	Josh	Benton County
Bradley	Lila	City of Lincoln City
Barlow-Lind	Pam	Confederated Tribes of Siletz
Emmons	Rob	City of Lebanon
Irish	Ron	City of Albany
Kinion	Roy	Lincoln County
Conley	Theresa	AAMPO
Grigg Devis	Valerie	ODOT