

**Agenda**  
**Albany Area Metropolitan Planning Organization**  
**Technical Advisory Committee**

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**Date:** Thursday, April 13, 2017  
**Time:** 1:30 to 3:30 pm  
**Location:** OCWCOG Albany Office, Upstairs Conference Room  
1400 Queen Ave SE, Albany OR  
**Contact:** Tarah Campi, Planner, (541) 924-8480

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**1. Call to Order & Agenda Review** **Josh Wheeler, Chair**

**2. Public Comment** **Josh Wheeler**

**3. Review of Minutes from March 9<sup>th</sup> Meeting** (Attachment A) **Josh Wheeler**  
*Action Requested: Approve Minutes*

**4. Review of STP Applications** (Attachment B) **Tarah Campi**  
*Action Requested: Recommend projects for FY19-21 STP funds*

A review of TAC members' prioritizations of applications for FY19-21 *Surface Transportation Program* (STP) funds, for final scoring as a group in order to make a recommendation to the Board at its April 26<sup>th</sup> meeting. If the Board accepts the recommended project prioritizations, a public comment period will open and a final list of projects will be brought to the Board for approval in May, as part of the FFY18-21 *Transportation Improvement Program* (TIP).

**5. Place Types Overview** (Powerpoint) **Cody Meyer**  
*Action Requested: Discussion only*

An overview of *Place Types* from the Department of Land Conservation and Development (DLCD). *Place Types* are Data-driven ways to define and visualize aspects of land use-transportation interactions embodied in land use plans.

**6. AAMPO Staff Recruitment Update** **Phil Warnock**  
An update on the hiring process for AAMPO staff.

**7. Adjourn** **Josh Wheeler**

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The meeting location is accessible to persons with disabilities. Sign language, interpreter services or other accommodations can also be provided by contacting Emma Chavez at least 48 hours prior to the meeting. Emma can be reached at 541-967-8551 (TTY/TTD 711) or echavez@ocwcog.org.

ALBANY AREA METROPOLITAN PLANNING ORGANIZATION (AAMPO)  
TECHNICAL ADVISORY COMMITTEE (TAC)  
MEETING MINUTES  
March 9, 2016

**Members:** Chuck Knoll; Linn County, Georgia Edwards; City of Tangent, Chris Bailey; City of Albany, Josh Wheeler; Benton County, Lissa Davis; City of Jefferson, Valerie Grigg Devis; ODOT, and Don Miller; City of Millersburg

**Staff:** Theresa Conley; OCWCOG, and Jennifer Kelley; OCWCOG

**Guest:** Darrin Lane; Linn County, and Daineal Malone; Linn County

The meeting was called to order by Chair Josh Wheeler at 3:45 pm.

**1. Call to Order & Agenda Review**

Chair, Josh Wheeler asked whether any members had suggested changes to the Agenda. Darrin Lane and Chuck Knoll stated that they would like to present to the Committee a Linn County proposal for reallocating funds from a previous project to a new project. Chair Wheeler stated that after Public Comment, he would like to discuss interview panel suggestions made by Community and Economic Development (CED) Director Phil Warnock. There were no other suggested changes.

**2. Public Comment**

Chair Wheeler asked for public comment. There was no comment.

**3. Transition Plan for AAMPO Coordinator**

Chair Wheeler told the Committee that the AAMPO Board had suggested having a six-member interview panel during the hiring process of replacing outgoing AAMPO Coordinator Theresa Conley. Two members would be from the Board, two from the TAC, and two would be from Oregon Cascades West Council of Governments (OCWCOG). CED Director Warnock has asked for nominations for TAC representatives.

The Committee nominated Darrin Lane and Chris Bailey

Chair Wheeler asked whether there were any objections to these nominations. There were none.

Valerie Grigg Devis suggested that she be an alternate to the two nominees. The Committee agreed.

**4. Review of Surface Transportation Program (STP) Applications**

Chair Wheeler suggested hearing about the proposed reallocation, with discussion on that issue, prior to hearing other project presentations.

Mr. Lane and Mr. Knoll stated that Linn County has decided not to move forward with a project previously awarded funding by AAMPO, and is asking for those funds to be redirected toward a different project. Mr. Knoll deferred the project presentation to Daineal Malone.

## ATTACHMENT A

Ms. Malone gave an overview of the proposed project from Linn County, adding sidewalks to a section of Old Salem Road.

Mr. Lane asked whether the sidewalks would be compliant with the Americans with Disabilities Act (ADA). Ms. Malone stated that they would be.

Ms. Bailey asked what year the project is slated to be completed.

Ms. Malone stated that the project would be designed in 2017 with construction in 2018. AAMPO Coordinator Conley stated that funds have already been allocated for 2018 projects, however the Committee could choose this project for 2019, 2020, or 2021.

Ms. Malone stated that Linn County is asking for the \$343,000 originally allocated to their other project, plus \$70,000 additional funding.

Chair Wheeler asked whether AAMPO typically funds projects 100%.

The Committee stated that they had previously, with other projects.

AAMPO Manager Conley stated that AAMPO's Jefferson project was 100% AAMPO-funded; AAMPO can also put funds toward projects already underway that are needing additional funding.

Ms. Bailey stated that it seemed procedurally improper to put funds from one type of project into a completely new project, and suggested putting the unused funding back into the pot so that next year's amount could be larger.

Mr. Lane stated that the money could go back to AAMPO, and the project could compete with other projects if that would be better. The application is asking for essentially a reallocation of previous funds, plus the addition of new funds. Because the project is slated to begin sooner than funding would be allocated, the money could be moved in variety of ways to allow for the project to go forward on schedule.

Chair Wheeler suggested that the TAC look at the \$343,000 separately from the \$70,000, as funds are from two separate fiscal years. The Chair also suggested that because the focus is on modernization rather than preservation, the projects are different and reallocation may be inappropriate.

Mr. Lane stated that the project is modernization, but the larger focus is safety, as there is an obligation to provide safety for pedestrians and bicycle traffic, and to be ADA compatible.

Ms. Malone stated that because the proposed new project is on the same road as the previously approved project, it is not entirely a reallocation.

Ms. Bailey stated that this is the second time the TAC has had to decide what happens to funding if an entity is granted funds and the project falls through or gets different funding sources. The TAC needs to decide what should happen to that funding as a matter of policy. The funds are tied to a project, and not necessarily to a particular recipient.

## ATTACHMENT A

Chair Wheeler asked AAMPO Manager Conley whether there is a clear policy on what should happen with unused funds. AAMPO Manager Conley looked into policy and stated that the project does need to compete again for funds.

Mr. Lane stated that the project can compete with others, so it is not unreasonable for funds to go back to AAMPO for reallocation after projects compete for funding.

Chair Wheeler asked whether the TAC has the ability to recommend funds go to this project.

AAMPO Manager Conley stated that the TAC can recommend whatever it wants to the Board.

Mr. Knoll stated that past policy has been that money communities put into AAMPO is money that can be expected to be gotten back out for projects. Mr. Knoll stated that this area of Old Salem Road is a disaster, and that he doesn't agree that the project is modernization. The application only has two boxes to check, and it fit with modernization best.

Chair Wheeler stated that the project is classified as modernization.

Ms. Bailey stated that it seems there are two separate issues that need separate decisions. The first is the merits of the application; the second is what happens when funding on a project is no longer needed.

Chair Wheeler stated that previously, Corvallis Area Metropolitan Planning Organization (CAMPO) had given around \$70,000 for a project in Philomath for a street that was expected to deteriorate rapidly. However, the street did not deteriorate as expected but a different street nearby did. CAMPO reallocated funds for the nearby street. AAMPO does not have to do that, but could.

Ms. Bailey stated that AAMPO needs to have a clear policy.

Mr. Lane proposed that if funding is unused, it goes back to AAMPO for competition for future projects. The Committee agreed.

Ms. Grigg Devis suggested that this policy may give jurisdictions incentive to do a project of lesser importance, rather than give the money back.

Mr. Knoll stated that this new proposed project is better than the previous project that was funded.

Chair Wheeler stated that in his example of CAMPO funds, the new street in Philomath cost more to improve, however Benton County did not ask for any additional funds from CAMPO, but funded the additional costs through the County. Chair Wheeler clarified that the AAMPO TAC is deciding that barring extenuating circumstances, unused money would go back into the larger AAMPO fund. The Committee agreed.

Ms. Malone stated that on the stretch of Old Salem Road proposed for the new project, there has been one fatality. Chair Wheeler asked whether it was a bike fatality, pedestrian, automotive, or other. Ms. Malone stated that she was unsure.

## ATTACHMENT A

Mr. Lane stated that his concern is ensuring AAMPO funds are distributed in a way that smaller communities can compete. In this instance, Linn County is the applicant, but the City of Millersburg would be the primary beneficiary of the project.

Mr. Knoll stated that almost all points of access on that road do not meet current safety standards, and that there are likely many unreported accidents.

Don Miller stated that the particular area is a high safety concern, as there is a lot of pedestrian traffic.

Chair Wheeler reminded the TAC that this meeting is to hear projects. After the meeting, project proposals will be sent out, along with a form for ranking them. The form will be sent back, results tallied, and then presented at the next meeting. Chair Wheeler asked for other project presentations.

Ms. Bailey presented a project proposed by the City of Albany to complete pavement preservation on Old Salem Avenue from the railroad crossing to city limits. The project would do a two-inch grind and inlay, and improve crossings to meet ADA standards. The transit stops on that section of road would be accessible, if not already. Ms. Bailey stated that the street is in a condition to be repaired now, before it gets worse, which would make the repairs more intensive and costly. The proposed project area's major pedestrian school crossing would be upgraded. The project could cost an estimated \$650 million.

Mr. Lane asked whether there could potentially be a fund exchange if funding is granted, and whether the City of Albany would help contribute to the Linn County project for cost and efficiency reasons.

Ms. Bailey stated that it is likely that collaboration could occur.

Ms. Bailey presented a second project proposed by the City of Albany. The project would look at improving Queen Avenue from Pacific Highway, over the railroad tracks, to Geary Street. The Oregon Department of Transportation (ODOT) has a current project slated for that area to improve railroad crossing safety, as a pedestrian signal is needed. This proposed project would coordinate with the ODOT project. The pavement on this road is at the point of needing to invest for improvements. The area has a high crash rating, with an average of 55 per year. The project would include striping, pedestrian improvements, and restriping bike lanes.

AAMPO Manager Conley observed that currently there are telephone poles in the middle of sidewalks, which does not work for people in wheelchairs or with similar disabilities, as they are forced into the street to go around the poles. AAMPO Manager Conley asked whether this project would move these poles to a better location. Ms. Bailey stated that they would be moved, along with some improvements to drainage.

Ms. Bailey stated that the project is currently broken into two phases, as it will eventually need to extend to Waverly Drive.

Chair Wheeler presented a project proposed by Benton County, for improvements to Springhill Drive in North Albany. The project would do an overlay from Hickory Street to Independence Highway. The project will do a two-inch grind and inlay. Chair Wheeler explained that a high volume of trucking and freight traffic is deteriorating the road, and that a chip seal would not be strong enough to withstand the truck traffic. For the urban portion, \$640 million is needed, and

the County is proposing to split the project between two fiscal years. The phases would be Hickory Street to Springwood Drive, and then Springwood Drive to City Limits. The rest of the project is outside of AAMPO, so the urban portion would ideally be paired with a County project.

Mr. Lane asked what the estimated STP funds are.

AAMPO Manager Conley stated that it is approximately \$2 million over three years.

Chair Wheeler stated that the four projects will be sent out in a streamlined version, with a spreadsheet for scoring. The spreadsheet should then be sent back to OCWCOG staff, for viewing by the TAC in April. Following viewing of the results, the TAC can make a recommendation to the Board.

Mr. Lane asked for the Pavement Condition Index (PCI) for the Springhill Drive project.

Chair Wheeler stated that he would find that information.

Mr. Lane stated that with the amount of funding AAMPO has to distribute, the Benton County, Linn County, and the Old Salem Road project could be funded, with funds left to partially fund the second Queen Avenue City of Albany project, if \$343,000 were added back in from the unused Linn County project funds.

### **5. FY2017-2018 AAMPO Work Program**

AAMPO Manager Conley updated the Committee on the FY2017-2018 AAMPO Work Program, stating that it has evolved, and will have to comply with regulations by May of 2018. Any amendments will also trigger compliance. OCWCOG's new planner, Steve Lucker, will be working on this with Geographical Information System (GIS) mapping.

AAMPO Manager Conley also discussed the ongoing project with the Linn-Benton Loop, and the need to continue to work on the Linn-Benton Loop Service Analysis. AAMPO Manager Conley informed the TAC that any further questions could be directed toward OCWCOG Planner Tarah Campi.

### **6. Information Sharing**

Mr. Knoll stated that Linn County is submitting an application for an ADA transition plan. The County has performed an inventory of pedestrian areas, to analyze current compliance, as well as the need for updates. Mr. Knoll stated that the pre-application is due March 10, 2017. The final application is due later. Mr. Knoll stated that he would appreciate others involved for the final application.

AAMPO Manager Conley asked who would be implementing the plan if the grant application is successful. Mr. Knoll stated that OCWCOG could possibly coordinate implementation.

Cody Meyer stated that if the pre-application is not accepted by Transportation Grant Management (TGM), it is likely because TGM does not fund ADA activities. TGM's stance is that ADA compliance is a county and city responsibility. It is possible that the project could be reconfigured to have a different goal, while still incorporating ADA compliance.

Mr. Knoll stated that he would look into this further.

## ATTACHMENT A

Mr. Meyer stated that ODOT and the Oregon Department of Lands Conservation and Development (DLCD) are working on building a place-types classification tool. This tool would quantify and classify various measurements within travel analysis zones. Mr. Meyer referred the Committee to the handout as an example, and stated that findings further suggest that land use is important for solving transportation issues. Mr. Meyer asked the Committee whether they would be interested in a short presentation on this.

The Committee stated that they were interested.  
Chair Wheeler adjourned the meeting at 4:59 pm.

*Minutes recorded by Jennifer Kelley*