

**Cascades West Area Commission on Transportation
Executive Committee**

Thursday, May 11, 2017 - 4:00 to 5:00 pm

Oregon Cascades West Council of Governments
1400 Queen Avenue SE, Albany – Admin Room

AGENDA

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| 1. | Welcome and Introductions | Chair |
| 2. | Agenda Review | Chair |
| 3. | Approve Minutes from March 9, 2017 Meeting (Attachment 1)
<i>ACTION: Approval of minutes</i> | Chair |
| 4. | May 25th CWACT Full Commission Agenda Review
<i>ACTION: Discussion and approval of next meeting agenda items and presentations</i> | Staff |
| 5. | 2017 Agenda Build Update and July 27th Toledo Meeting
<i>ACTION: Discussion</i> | Staff |
| 6. | Recap of April visit to MWACT
<i>ACTION: Discussion</i> | Staff |
| 7. | Adjournment | |

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**Cascades West Area Commission on Transportation (CWACT)
Executive Committee
Thursday, March 9, 2017, 4:00 p.m.
Albany COG Office
1400 Queen Ave SW, Albany
DRAFT MINUTES**

Attendance: Annabelle Jaramillo, Roger Nyquist, Bob Elliott

Members Absent: Doug Hunt, Bill Bain, Barbara Bull, Frannie Brindle

Staff Present: Phil Warnock and Tarah Campi

1. Call to Order

The Chair-Elect, Commissioner Nyquist, called the meeting to order at 4:02 pm.

2. Agenda Review

No changes to the agenda.

3. Approve Minutes from January 12, 2017 Meeting

ACTION: Consensus from the Executive Committee to approve the January 12, 2017 meeting minutes as written.

4. Membership Discussion

Campi provided an overview of full commission membership and technical advisory committee appointments by CWACT jurisdictions. She also commented that the slate of memberships will go before the Oregon Cascades West Council of Governments (OCWCOG) Board of Directors at its meeting at the end of March for adoption. Warnock commented that it will be a Consent Calendar item. Nyquist asked when the OCWCOG Board of Directors review of CWACT appointments became a policy; Warnock commented that CWACT is a standing committee of OCWCOG and it is included in the Bylaws as a standard procedure.

Regarding vacancies, Jaramillo will follow up to appoint a second Benton County Private Sector representative. Nyquist will follow up with Brownsville and Scio city staff with regard to Primary and Alternate vacancies.

5. March 23 CWACT Full Commission Agenda Review

Campi provided an overview of the draft March 23 agenda and noted that in keeping with the Executive Committee's earlier request for shorter meetings, the meeting is set to end at 6:30 pm. Nyquist advised staff to consult with Chair Hunt regarding the Legislative topic and whether he is interested in leading the round-table as cited on the draft agenda. Campi advised that the topic could be tabled to when Oregon Department of Transportation Legislative staff can attend in person to field questions. She also

ATTACHMENT 1

advised that Legislative staff with the Association of Oregon Counties is scheduled to attend the May Full Commission meeting for a Legislative update.

6. Review of 2017 Agenda Build and Calendar

Jaramillo noted a discrepancy on the March meeting date on the Calendar when compared with the Agenda Build document. Staff will correct the date and send the Calendar via email to Executive Committee members.

Campi noted that the July Full Commission meeting is tentatively scheduled to take place in Toledo.

There were no other changes to the documents at this time.

7. Adjournment

Meeting adjourned at 4:30 pm