

**Cascades West Area Commission on Transportation
Executive Committee
Thursday, May 10, 2018 – 4:00 to 5:00 pm
Oregon Cascades West Council of Governments
1400 Queen Avenue SE, Albany – Admin Room**

AGENDA

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| 1. | 4:00 | Welcome and Introductions | Chair Nyquist |
| 2. | 4:05 | Agenda Review | Chair |
| 3. | 4:10 | Approve Minutes from January 11th Meeting (Attachment A)
<i>ACTION: Approval of Minutes</i> | Chair |
| 4. | 4:20 | May 24th CWACT Full Commission Agenda Review
<i>ACTION: Discussion and approval of next meeting agenda items</i> | Staff |
| 5. | 4:35 | Discussion of 2018 Agenda Build and July 26th Toledo Meeting
<i>ACTION: Discussion</i> | Staff |
| 6. | 4:50 | Adjournment | Chair |

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**Cascades West Area Commission on Transportation (CWACT)
Executive Committee
Thursday, January 11, 2018
Albany COG Office
1400 Queen Ave SE, Albany**

DRAFT MINUTES

Attendance: Frannie Brindle, Roger Nyquist, Bob Elliott, Anabelle Jaramillo, Doug Hunt, and Barbara Bull

Members Absent: Bill Bain

Staff Present: Phil Warnock, and Emma Chavez

1. Call to Order

The Chair, Linn County Commissioner Roger Nyquist, called the meeting to order at 4:02 pm.

2. Agenda Review

There were no changes.

3. Approve Minutes from November 9, 2017 Meeting

ACTION: Consensus from the Executive Committee to approve the November 9, 2017 meeting minutes as written.

4. Mid-Valley Intermodal Facility (MVIF) Update

Staff Phil Warnock advised that on Tuesday, January 2nd, the COG emailed out updated information on the MVIF. Warnock reviewed the details provided in the email.

ODOT has received five Pre-Proposals for project funding related to the Mid-Willamette Valley Intermodal Facility (MVIF), those are:

- Brooks-Hompere Intermodal Facility
- Greenhill Multimodal Facility
- Lebanon Intermodal Facility
- Mid-Valley Intermodal Facility (Millersburg)
- Mid-Valley Intermodal Project

House Bill 2017 identifies \$25 million in funding for the MVIF. The purpose of the Pre-Proposal submissions is to evaluate the adequacy of the qualifications of the project sponsor to deliver and operate the MVIF.

Pre-Proposal submissions for the MVIF will be jointly reviewed by ODOT and the Oregon Business Development Department (OBDD) to evaluate the qualifications of the project sponsor(s). Only those found to be qualified will be eligible for Project Plan development funds. Pre-Proposal reviews are expected to be completed this winter.

If ODOT receives more than one qualified MVIF Pre-Proposal submission, then the available Project Plan development funding will be divided equally according to legislative language. ODOT will enter into an agreement with the project sponsor(s) which will specify the funding to be made available, the terms, the expectations, and the completion schedule for each Project Plan. The total funding for the development of the Project Plans is limited to 5% of the \$25 million, or a maximum of \$1.25 million.

Members wanted clarification on the planning funds and their distribution. Brindle requested for Jae Pudewell to teleconference into the meeting. Pudewell clarified that in fact, the planning dollars will be divided amongst all applications that qualify. He noted that the ODOT Directors office should have a final decision by the end of February.

Members noted that dividing the planning funds between more than one project diminishes the dollars.

Nyquist questioned if funds allocated will be upfront or on a reimbursement basis. Pudewell advised that on a reimbursement basis.

Pudewell went on to advise that the entire process and final decision from the OTC should be finalized by the first quarter of 2019.

5. January 25th CWACT Full Commission Agenda Review

Warnock provided a brief update on the Special Transportation Improvement Funds (STIF) Advisory Committee. He noted that the committee is half way through the scheduled meetings and working to have a complete rules recommendation to the OTC by April. Funding will be calculated based on the collection of the employee payroll tax by place of employment. The County Board of Commission as the Qualified Entity will receive the funding and decide how to distribute the funds with recommendations from an advisory committee.

Members requested to move the Ride Line Brokerage update to future meeting, and replace it with an update on the STIF program. Members also added an update on the Mid-Valley Intermodal Facility to the Area Manager's Report. Nyquist noted that the Caucus should be moved after Public Comments.

6. Review of 2018 Membership

Bob Elliott noted that Rob Emmons is no longer with the City of Lebanon, and Commissioner Anabelle Jaramillo noted that Josh Wheeler is no longer with Benton County.

Staff advised that appointments continue to be received.

7. Adjournment

Meeting adjourned at 5:00 pm.