

**ALBANY METROPOLITAN PLANNING ORGANIZATION
POLICY BOARD DRAFT MEETING MINUTES**

Wednesday, May 23, 2018

2:30 – 4:30 pm

Oregon Cascades West Council of Governments
Upstairs Conference Room / 1400 Queen Ave. SE, Albany

Policy Board Members Attending: Annabelle Jaramillo, Dave Beyerl, Darrin Lane, Frannie Brindle, Gary Powell, Ray Kopczynski, and Roger Nyquist

Policy Board Members Absent: Don Miller

Alternates Present: Walt Perry, and James Feldman

Staff Attending: Phil Warnock, Tarah Campi, and Emma Chavez

TOPIC	DISCUSSION	DECISION / CONCLUSION
I. Call to Order and Agenda Review		The meeting was called to order at 2:33 pm by the Chair, Dave Beyerl.
II. Public Comments		There were no comments from the public.
II. Minutes of May 28, 2018 meeting.	Introductions were conducted after approval of minutes.	Consensus from the Policy Board to approve the March 28, 2018 meeting minutes as written.
IV. RTP Adoption and TDP Approval	<p>The TAC and RTP TAC finished its review of the Regional Transportation Plan (RTP) earlier in the month. This was later than expected due to staff transition at FHWA, resulting in additional changes made to the Plan. The TDP however, was completed in January. Members received a handout of the RTP comments from FHWA. Campi reviewed the comments with members.</p> <p>Councilor Kopczynski questioned when AAMPO would need to revise the document again. Campi advised that due to HB2017, revisions will need to be made soon to financial expectations. However, a full update is not needed for a few years.</p>	<p>Consensus by the Policy Board to adopt the FFY18-40 Regional Transportation Plan (RTP) as presented.</p> <p>Consensus by the Policy Board to approve the Albany Transit Development Plan.</p>
V. Linn Benton Loop Service Analysis Update	Campi advised that the AAMPO TAC received an update from the Loop TAC at its last meeting. The Loop Service Analysis project is	

	<p>primarily funded by AAMPO. A Loop Ad Hoc work group worked with ODOT to contract with DKS / Nelson Nygaard. The Plan will address service and route optimization, and will allow for a much needed alignment of routes between transit services in the region. Staff will continue to keep AAMPO updated on this work. Currently, an onboard survey is being developed. The service analysis is expected to position the Linn Benton Loop to be competitive for receiving forthcoming intercity transit planning funds, provided by House Bill 2017.</p>	
VI. ADA Transition Plan Application	<p>Linn County spearheaded a pre application for Transportation and Growth Management (TGM) funds, for the development Americans with Disabilities Act (ADA) Transition Plans for the jurisdictions within the AAMPO area. A full application is being submitted in June, and a letter of recommendation is being requested from the AAMPO Policy Board.</p> <p>The AAMPO TAC, at its last meeting, suggested one single letter to be signed by all supporting members. The draft letter was provided in the AAMPO Policy Board's agenda packet for today's meeting, which was distributed a week in advance via email, for the members' consideration.</p>	The ADA Letter of Support was passed around the table for AAMPO members to sign.
VII. State Transportation Improvement Program Update	<p>Frannie Brindle advised that in the FY21-24 STIP, most of the funds will be going to fix existing infrastructure. Approximately \$23 million has been allocated for Region 2's Leverage Program. The ACT will be allowed feedback on those projects. Leverage project elements can address safety, active transportation, and congestion.</p> <p>Brindle went on to review the 150% potential project list in the area and corresponding location maps. Of the 150% list, ODOT will decide the 100% project list that moves on after scoping.</p> <p>Currently, ODOT is seeking ideas for possible leverage opportunities that might be added to the 150% Fix-it project list. Brindle clarified that this is not a project application process. These ideas are requested to be submitted by June 27th, prior to the July scoping.</p> <p>Project ideas may be emailed to Frannie Brindle or James Feldmann at ODOT.</p>	
VIII. AAMPO Staffing Update	<p>Staff Phil Warnock advised that the recent employment offer made to a Transportation Section Manager candidate fell through. This position will</p>	

	<p>go back out for another round of recruitment. COG will move forward with hiring a Transportation Planner position that will focus on the Corvallis Area MPO. The initial intention was to hire this position after the Transportation Section Manager had been hired but due to the circumstances, COG is moving ahead with this recruitment soon. Tarah will remain the AAMPO support until further notice.</p>	
<p>IX. Adjournment</p>	<p>Jurisdictional Updates:</p> <p>City of Tangent – wants to know the status of their sidewalk project. Brindle will check on this.</p> <p>City of Millersburg – Darrin Lane wanted to know if the required intersection luminaires that were to be included when Luvs Truck Stop was constructed will still be placed. ODOT will check on this.</p> <p>Linn County – Commissioner Nyquist attended the interview session for the new ODOT Area 4 Manager, replacing Brindle who will return to Lane County. He advised that there were two qualified candidates. Nyquist requested and Open House for the person who gets hired to get to know area staff.</p> <p>Mid-Valley Intermodal Facility – Both Brooks and the City of Millersburg have a signed contract with OTC for planning funds and have started planning work.</p> <p>Benton County – has a hired a new Public Works Director.</p>	<p>Meeting adjourned at 3:41 pm.</p>