

**OREGON CASCADES WEST COUNCIL OF GOVERNMENTS
FINANCE COMMITTEE MINUTES
May 17, 2018**

MEMBERS: Mayor Sharon Konopa, Albany; Commissioner Anne Schuster, Benton County; Councilor Bob Elliott, Lebanon; Mayor Biff Traber, Corvallis; and Councilor Dann Cutter, Waldport.

STAFF: Executive Director Fred Abousleman; Deputy Director Lydia George; Deputy Director Rachael Maddock-Hughes; Finance Director Sue Forty; Community and Economic Development (CED) Director Phil Warnock; Senior and Disability Services (SDS) Director Randi Moore; Community Services Program (CSP) Manager Jennifer Moore; and Executive Assistant Jennifer Kelley.

The Oregon Cascades West Council of Governments' (OCWCOG) Budget Committee Meeting was called to order by Acting Chair Sharon Konopa at 1:35 pm on May 17, 2018 at the Cascades West Center in Albany.

1. Minutes of Previous Meetings

Councilor Bob Elliott motioned to approve the minutes of the March 15, 2018 Finance Committee meeting, Mayor Biff Traber seconded. Motion passed unanimously.

2. Financial Report

Finance Director Sue Forty stated that the Community and Economic Development (CED) program recently received a year-end reimbursement from InterCommunity Health Network Coordinated Care Organization (IHN-CCO). She stated that some funds will go toward the current Fiscal Year (FY) budget, and some toward next FY.

Commissioner Anne Schuster asked for more details on the payment. CED Director Phil Warnock stated that each month CED receives reimbursements from IHN-CCO; however, the reimbursements are less than CED's cost to deliver services. At the end of the year, there is a reconciliation of the balance so that CED's budget breaks even.

Finance Director Forty stated that phone leases are coming due, and that OCWCOG is looking into new phone systems. Councilor Dann Cutter asked about the price of the monthly lease on each handset. Finance Director Forty stated that she is uncertain, as OCWCOG purchases the handsets outright, at approximately \$400 per unit.

3. Other Business

There was no other business.

4. Adjournment

The meeting adjourned at 1:39 pm.

Minutes recorded by Jennifer Kelley.