

Cascades West Area Commission on Transportation
Thursday, February 28, 2019
5:00 - 7:00 pm

Meeting held at: Cascades West Center
1400 Queen Avenue SE, Albany

Videoconference at: OCWCOG Offices
203 North Main Street, Toledo

AGENDA

- | | | | |
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| 1. | 5:00 | Welcome and Agenda Review | Chair Jaramillo |
| 2. | 5:05 | Approve Minutes of December 13, 2018
(Attachment A)
<i>ACTION: Approval of minutes</i> | Chair |
| 3. | 5:10 | Public Comments
This time is reserved for members of the public to comment on issues related to the CWACT's activities (limited to three minutes per comment). | Chair |
| 4. | 5:15 | Caucus to Select Executive Committee Members
<i>At the beginning of each year, members break out into caucuses by County (Linn, Benton, and Lincoln), to select a Member to serve on the Executive Committee. The County Commissioner for each County also serves on the Executive Committee, as does the ODOT Area Manager.</i>
<i>ACTION: Caucus to select Executive Committee Members</i> | Chair |
| 5. | 5:30 | Mid Valley Intermodal Facility Update
<i>Summary of OTC discussion on the Mid Valley Intermodal Facility from February 21 OTC meeting</i>
<i>ACTION: Information only</i> | Steph Nappa
OCWCOG |
| 6. | 5:45 | STIF Discretionary Applications Review
<i>Update on STIF Discretionary applications and next steps.</i>
<i>ACTION: Review and comment on CWACT Area STIF Discretionary Applications</i> | Nick Meltzer
CWACT TAC
Chair |
| 7. | 6:00 | Area Manager's Report
a) Enhance Program Updates
b) All Roads Transportation System (ARTS) Update
<i>ACTION: Information only</i> | John Huestis
ODOT |
| 8. | 6:40 | Other Business | Chair |
| 9 | 6:55 | Adjourn | Chair |

DRAFT MINUTES
Cascades West Area Commission on Transportation (CWACT)
Oregon Cascades West Council of Governments (OCWCOG), Toledo
Video Conferencing, Albany
December 13, 2018 – 5:00 pm

CWACT Members Present: Doug Hunt, Lincoln County; Annabelle Jaramillo, Benton County; William Bain, Lincoln County Private Sector; Greg Chamberlain, City of Halsey; Dick Anderson, City of Lincoln City; Bob Elliott, City of Lebanon; Don Miller, City of Millersburg; Adam Keaton, City of Harrisburg; Barbara Bull, City of Corvallis.

Via Video: Robert Gambino, Depoe Bay; Dean Sawyer, City of Newport; Josh Smith, City of Toledo; and Stewart Lamerdin, Port of Newport.

CWACT Alternates Present: Pam Barlow-Lin, Confederated Tribes of Siletz Indians; James Feldman, ODOT; Derrick Tokos, City of Newport; Gary Stockhoff, Benton County; Ron Irish, City of Albany;

Guests Present: Jerry Sorte, City of Sweet Home; Brennon Burbank, ODOT

Ex-Officio: Nick Meltzer, CAMPO

OCWCOG Staff Present: Phil Warnock (video), and Emma Chavez

1. Welcome and Agenda Review

The Vice-Chair, Commissioner Anabelle Jaramillo, called the meeting to order at 5:00 pm. Self-introductions were conducted.

2. Minutes from the July 26, 2018 meeting

Commissioner Doug Hunt needs to be noted as attending the meeting.

ACTION: By consensus, the meeting minutes were approved with correction.

3. Public Comment

There were no public comments.

4. Update on 2019 Membership Appointments

Staff Phil Warnock advised members will be receiving a membership update notice via email. The email includes the current roster with those who have expiring terms. A due date will be noted in the email notice. Warnock noted that staff will provide targeted outreach to jurisdictions that have not provided membership in the past.

Members received the 2019 CWACT proposed meeting calendar. The proposed meetings align best with summer and holiday schedules as well as the appointment of newly elected officials. The previous calendar meeting notices will be cancelled and a new meeting notices will be sent out. The first meeting of 2019 will be in February.

5. November 7 Oregon Transportation Commission (OTC) Meeting Recap

Jaramillo noted that members received as an attachment to the agenda, the CWACT presentation made to the OTC by CWACT staff and Executive Committee.

Warnock stated that the makeup of the OTC is relatively stable. Their priorities have maintained consistent. Staff will continue to keep track of ODOT's proposed next steps following the ACTs survey responses and provide feedback.

Commissioner Bill Bain advised that he provided input at the OTC. He noted new faces at the OTC and they were very attentive. Bain brought up two items to the OTC; the additional crossing at Yaquina Bay and a possible exception to Goal 18. Bain reported that the OTC seemed very accommodating. Director Garret noted that there are new technologies available and the OTC needs to keep this discussion in mind.

Warnock stated that the topic of Goal 18 has been discussed at the CWACT Full Commission table for a number of years and that it's encouraging that there is additional conversation to be had about it with positive reception from the OTC.

Bain also advised that the newest member of the Commission used to be the Chief Commercial Officer of Coos Bay. He had a particular amount of interest on the coastal issues.

Commissioner Jaramillo advised that CWACT Chair Commissioner Roger Nyquist discussed the Transload Facility and gave thanks for the focus on the Hwy 20 Safety improvements.

When asked about the ACT survey results, James Feldman noted that the agenda packet includes the ACT survey summary. He stated that the ACTs are not going away. He requested for any questions to be saved to the end of the meeting and if there was something he could not answer, he would follow up on those.

Warnock advised that there is a draft internal memo that proposes the role of the ACTs following House Bill 2017. The memo indicates changes due to the funding methodology of the ConnectOregon and Bike and Pedestrian program. The ACTs have historically provided an overview of projects of Regional significance and have come up with a super project list for the Region. Staff has a keen interest in making sure that Regional voice is being heard when projects are being forwarded to the OTC for their consideration.

Warnock went on to report that OTC Chair Baney, the Deschutes County Commissioner as of January 1, will be the Executive Director of the Central Oregon Intergovernmental Council which also helps to staff an ACT. This may enhance her understanding and may help inform her perspective on the values of the ACT's.

6. ODOT Harassment/Discrimination Prevention Training

Feldman informed members that a separate training registration form was being routed for permission to ODOT to register members for the training. ODOT would go into the account and mark members as taking the training. Also, if members have not created an account, ODOT can create an account for members. He asked members to please voice any issues.

Confederated Tribes of Siletz Indians member, Pam Barlow-Lind advised that she had an approved message to deliver from the Tribe.

"We find the way this was presented offensive, and that we do appreciate that you are extending to the members of the committee and to the Tribe in particular. Most definitely

the Tribe is a Sovereign Nation and ODOT does not have the authority to require training by our elected body and that is definitely a very strong position that the Tribe takes on this. None the less, the Tribe does maintain a harassment free and professional workplace policy and training. We also do preventing sexual harassment training and policies related to that. We are very happy to provide equivalent training to demonstrate that. Particularly to our Tribal Council persons.”

Barlow-Lind went on to state that she is happy to do the training personally. That the training is appropriate for staff but not appropriate for Tribal Elders and possibly Elected Officials that have their own local controls. She pointed out that the way it was presented could be exclusive. However, she does not feel that was the intent.

Feldman advised that he would take the feedback to ODOT.

Feldman went on to provide the trainings.

7. Oregon Department of Aviation (ODA) Grant Review

Derick Tokos advised that he is the newly appointed CWACT Aviation representative. He noted that the Oregon Department of Aviation's (ODA) Critical Oregon Airport Relief Grant Program (COAR) is offered by the State for municipal airports. He stated that there was one application in the CWACT area from the City of Corvallis for \$127,500. The project is for a Taxiway Seal which is part of their project maintenance program.

Tokos advised that the CWACT Technical Advisory Committee reviewed the City of Corvallis application and recommended it for further consideration by the ODA and the Statewide Aviation Review Committee (ARC). The next step includes ranking the applications at the State level.

Warnock noted that the COAR funding cycle has received applications for twice as much funding as there is available. There are tiers of priority funding levels and this project falls under the lower tier category. However, if there are funds leftover after tier one applications, they want applications in the queue and ready for funding.

8. Area Manager's Report

ODOT Area Manager John Huestis was not present, and a report was not available.

Transparency, Accountability, and Performance Update – Brennan Burbank, Region 2 Project Lead provided an update. Burbank advised that Transparency, Accountability, and Performance came out of HB2017. As part of the funding package, it is ODOT's responsibility to have a website available to portray projects. This includes reporting projects schedules and budget.

Additionally, ODOT and local agencies that receive state highway funds are responsible for reporting bridge and pavement conditions. An email notice of these requirements was emailed out. ODOT has been told that they are to withhold state gas tax funding payments if the information has not been received. If anyone has questions, he asked to be contacted.

9. Adjourn

Meeting adjourned at 6:30 pm.



Cascades West Area Commission on Transportation

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DATE: February 21, 2019
TO: Full Commission, Cascades West Area Commission on Transportation (CWACT)
FROM: CWACT Executive Committee
RE: 2019 CWACT Executive Committee Membership

***Action: Nominate an Executive Committee Member from each County
(Linn, Benton, and Lincoln)***

The Executive Committee of the Cascades West Area Commission on Transportation (CWACT) consists of one County Commissioner from each County within the CWACT Region (Linn, Benton, and Lincoln), the ODOT Area Manager, **and one additional representative from each County.**

The Full Commission of the Cascades West Area Commission on Transportation is requested to Caucus by County at the February 28, 2019 CWACT Full Commission meeting to select the additional representative from each County to serve in 2019.

The 2018 Executive Committee members were:

- *Barbara Bull, Benton County (Corvallis City Council Member)*
- *Bill Bain, Lincoln County (Private Sector Member)*
- *Bob Elliott, Linn County (Lebanon City Council Member)*
- Benton County Commissioner Annabelle Jaramillo
- Lincoln County Commissioner Doug Hunt
- Linn County Commissioner Roger Nyquist
- ODOT Region 2 South Area Manager Frannie Brindle

The 2019 Chair is Commissioner Annabelle Jaramillo and Chair Elect is Commissioner Doug Hunt. The Executive Committee provides guidance to CWACT staff – including setting the agendas of CWACT Full Commission meetings – and can act on behalf of the Full Commission on policy decisions and other work items.

The Executive Committee typically meets from 4:00 p.m. to 5:00 p.m. the second Thursday of every other month at the Oregon Cascades West Council of Governments' Albany office, with teleconference available; the next meeting is set for Thursday, April 11th.