

**Joint
Senior Services Advisory Council (SSAC)
and
Disability Services Advisory Council (DSAC)
Meeting
TOLEDO MEETING MINUTES
Tuesday, February 5, 2019**

SSAC Members Present - Albany: Bob Daley, Chair; Saleem Noorani, Vice Chair; Catherine Skiens; Suzanne Lazaro, Issues and Advocacy (IAC) Co-Chair; Robynn Pease; Care Planning Committee (CPC) Chair; and Carolyn Mendez-Luck.

SSAC Members Present - Toledo: Bill Turner and Janet Shinner.

DSAC Members Present - Albany: Mike Volpe, IAC Co-Chair; Pete Rickey; and Lee Lazaro.

DSAC Members Present – Toledo: Jan Molnar-Fitzgerald, Vice Chair and Jann Glenn.

Aging and Disability Resource Connection (ADRC) Members Present - Albany: Sandy Potter

Guests: Mitzi Naucler; Cathy Savage, Dan Dunham; Tom Giles; Lauren Rose; Cecelia DeAnda; and Anita Bailor.

Members Absent: Commissioner Claire Hall, Lincoln County; Anne Brett; Marilyn Winter; Suzette Boydston; Doris Lamb; Lee Strandberg; Mark McNabb; Edythe James; Suzanne Brean, Clark Brean; and Jasper Smith.

Staff: Senior and Disability Services (SDS) Director Randi Moore; SDS Program Supervisor Ann Johnson; Older Adult Behavioral Health (OABH) Specialist Marie Laper; PEARLS Coordinator Curtis Miller; and SDS Administrative Assistant Ashley Bogue.

NOTE: Due to technological difficulties videoconferencing could not take place between Albany and Toledo. Each location held their own separate meetings.

1. Welcome, Introductions, and Additions to the Agenda:

DSAC Vice Chair Jan Molnar-Fitzgerald called the meeting to order. Introductions were made, including guests.

DSAC Vice Chair Molnar-Fitzgerald asked Cecelia DeAnda if she was going to become a SSAC member. It was explained to her that by being a member she would have the right to vote and to join all committees. No one was sure of the process of becoming a member but it was suggested that they have applications available to those who wished to have one. Janet Shinner suggested they notify Doris Lamb, SSAC Chair of the Membership and Nominating Committee to reach out to both Ms. DeAnda and Anita Bailor, members of the Confederate Tribes of the Siletz Indians, who are interested in becoming members. Discussion proceeded on ways Oregon Cascades West Council of Governments (OCWCOG) could work together to provide programs to Tribal members.

DSAC Vice Chair Molnar-Fitzgerald announced, with sadness, that Community Program Support Coordinator Lisa Bennett is out on medical leave and may not return. Both she and Jann Glenn stated they were on the Council because of her.

2. Approval of Minutes:

Tabled to the April 2, 2019 meeting due to a lack of a quorum.

3. Executive Committee Report (DSAC Vice Chair Jan Molnar-Fitzgerald):

- **Motion to develop a Joint SSAC-DSAC ad-hoc committee to focus on the budget;**
Tabled due to a lack of a quorum.

- **Communication between Albany and Toledo during meetings:**
DSAC Vice Chair Molnar-Fitzgerald went over the discussion, reading from the Executive Committee minutes, that took place at the Executive Committee meeting concerning communication between the two sites during a video conferenced meeting. She explained that the videoconferencing system was being looked into and went over some of the issues discussed that arise from videoconferencing. She explained the need for those in Toledo to raise their hands or buzz in to let the Chair know they had something to say. She stated that Executive Director Fred Abousleman pointed out ways that they need to improve as Chairs and Council members.

Everyone practiced not being shy with the buzzers and being prepared to buzz in. They practiced raising their hands but with such a few number of people present, it fell to the wayside.

4. Committee Reports (DSAC Vice Chair Jan Molnar-Fitzgerald):

DSAC Vice Chair Molnar-Fitzgerald expressed her appreciation of the Committee reports and how she learned more after hearing from the Committee Chairs. It does make it hard to decide which committee she would like to join but she is considering the Meals on Wheels Advisory Committee. Everyone agreed that their schedules make attending committee meetings difficult.

5. Care Planning Committee Report (CPC Chair Robynn Pease):

Presented in Albany.

6. Meals on Wheels (MOW) Committee Report (MOVAC Chair Catherine Skiens):

Presented in Albany.

7. Issues and Advocacy Committee (IAC) Report (IAC Co-Chairs Mike Volpe and Suzanne Lazaro):

Presented in Albany.

8. By-laws Revisions (SDS Director Randi Moore):

DSAC Vice Chair Molnar-Fitzgerald discussed the revisions to the by-laws to reflect the changes resulting from becoming a Joint SSAC-DSAC. There was discussion on forming an ad hoc committee to work on the revisions, to which no one was interested in joining. She also discussed how the OCWCOG Board of Directors by-laws are also being revised as well as the Senior Services Foundation by-laws, and how they should follow their template. Bill Turner disagreed, stating the by-laws were okay as they were and did not need to be similar.

9. Annual Area Plan Updates and Review (SDS Director Randi Moore):

Tabled due to a lack of a quorum.

10. Other Business:

Ms. DeAnda stated that the Siletz Tribe contributes to *Meals on Wheels (MOW)* for Tribal members. Ms. Shinner asked what happened with the fundraising program for *MOW*. A consultant was hired for the *MOW* Committee to learn to fundraise, but they have not heard how much money has been raised from this effort. Ms. Shinner also suggested the *MOW* Committee give a report with a breakdown on deficits per each meal site. This would be a good tool to motivate local people and organizations to donate if they know the funding was going to their city's meal site and not into a general fund.

The location of the April Joint SSAC-DSAC meeting was discussed. It is to be held in Lincoln County but no one knew of a location.

Ms. Glenn talked about the success of the Project Homeless Connect. She thought they served more women this year and is waiting to hear about Lincoln City's attendance.

Ms. Glenn shared that the Tiny House Project did not happen and she didn't think it would. Ms. Shinner clarified concerns about Samaritan dropping the Home Health and Hospice Programs because they were not financially sustainable. Both programs will move to private organizations. Home Health will be located in Newport, operated by Avelon (Avamere subsidy) and Hospice will be operated by Samaritan Evergreen in Albany. Ms. Shinner said the nursing staff will be laid off and needs to reapply at either of these businesses. It's not clear if Samaritan is going to continue to own Evergreen.

11. Adjournment:

Meeting was adjourned at 12:30 pm.

The next meeting will be on Tuesday, April 2, 2019.

Meeting Minutes were recorded by Jan Molnar-Fitzgerald