

**Joint  
Senior Services Advisory Council (SSAC)  
and  
Disability Services Advisory Council (DSAC)  
Meeting  
MEETING MINUTES  
Tuesday, June 4, 2019**

**SSAC Members Present:** Saleem Noorani, Acting Chair; Robynn Pease, Care Planning Committee (CPC) Chair; Doris Lamb, Membership and Nominating Committee (MNC) Chair; Suzanne Lazaro, Issues and Advocacy Committee (IAC) Co-Chair; Carolyn Mendez-Luck; Janet Shinner; Bill Turner; Mark McNabb; and Lee Strandberg.

**DSAC Members Present:** Jan Molnar-Fitzgerald, Acting Chair; Suzanne Brean, MNC Chair; Clark Brean; Edythe James; Jann Glenn; and Lee Lazaro.

**Aging and Disability Resource Connection (ADRC) Member Present:** Dawn Rustrum.

**Guests:** Mitzi Naucler; Anita Bailor; Tom Giles; and A.J. Warren.

**Members Absent:** Commissioner Claire Hall, Lincoln County; Mike Volpe; Catherine Skiens; Anne Brett; Pete Rickey; Sandy Potter; and Jasper Smith.

**Staff:** Randi Moore, Senior and Disability Services (SDS) Director; Ann Johnson, SDS Program Supervisor; Curtis Miller, Program to Encourage Active Rewarding Lives for Seniors (PEARLS) Coordinator; and Terri Sharpe, SDS Administrative Assistant.

**1. Welcome, Introductions, and Additions to the Agenda:**

SSAC Acting Chair Saleem Noorani called the meeting to order at 10:05 am. Introductions were made, including guests.

**2. Approval of Minutes:**

ACTION: Motion to approve the April 2, 2019 Joint SSAC/DSAC meeting minutes made by Carolyn Mendez-Luck, seconded by Edythe James. Motion passed unanimously.

**3. Elections of SSAC Chair and Vice Chair (SSAC MNC Member Mark McNabb):**

ACTION: Motion to elect Dr. Mendez-Luck as the SSAC Chair and send to the Oregon Cascades West Council of Governments' (OCWCOG) Board of Directors for approval made by Mr. McNabb, seconded by Lee Strandberg. Motion passed unanimously.

ACTION: Motion to elect SSAC Acting Chair Noorani as SSAC Vice Chair and send to the OCWCOG made by Mr. McNabb, seconded by Lee Strandberg. Motion passed unanimously.

**4. Elections of DSAC Chair and Vice Chair (DSAC MNC Chair Suzanne Brean):**

ACTION: Motion to elect DSAC Acting Chair Jan Molnar-Fitzgerald as the DSAC Chair and send to the OCWCOG Board of Directors for approval made by DSAC MNC Chair Brean, seconded by Ms. James. Motion passed unanimously.

ACTION: Motion to elect Lee Lazaro as the DSAC Vice Chair and send to the OCWCOG Board of Directors for approval made by DSAC MNC Chair Brean, seconded by Ms. James. Motion passed unanimously.

**5. SSAC Membership Renewal Approval (SSAC MNC Member McNabb):**

ACTION: Motion to approve the renewal of SSAC membership for Mr. McNabb, Bill Turner, SSAC Acting Chair Noorani, Janet Shinner, and Dr. Mendez-Luck and send to the OCWCOG Board of Directors for approval made by Suzanne Lazaro, seconded by Dr. Strandberg. Motion passed unanimously.

**6. DSAC Membership Renewal Approval (DSAC MNC Chair Brean):**

ACTION: Motion to approve the renewal of DSAC membership for Ms. James, Mr. Lazaro, and DSAC Acting Chair Molnar-Fitzgerald and send to the OCWCOG Board of Directors for approval made by DSAC MNC Chair Brean, seconded by Clark Brean. Motion passed unanimously.

**7. SSAC Membership Nomination for Mitzi Naucler (SSAC MNC Member McNabb):**

ACTION: Motion to approve SSAC membership application for Ms. Naucler then send to the OCWCOG Board of Directors for approval made by Mr. McNabb, seconded by Dr. Strandberg. Motion passed unanimously.

**8. DSAC Membership Nomination for Tom Giles (DSAC MNC Chair Brean):**

ACTION: Motion to approve DSAC membership application for Mr. Giles and send to the OCWCOG Board of Directors for approval made by DSAC MNC Chair Brean, seconded by Mr. Brean. Motion passed unanimously.

**9. Monitor and Review Committee (MRC) Report (SDS Director Randi Moore and all MRC Members):**

A background on the MRC was provided to the Councils.

Discussion at the MRC meeting revolved around:

- Increasing the number of contracts with community partner agencies;
- Reviews being conducted more frequently over the course of the biennium;
- Staying more in touch with contractual partner agencies, taking on an advisory role should agencies get off track of their contracts;
- Revising the current Review Tool to coincide with the Statement of Work in a contract; and
- New ideas for programs, such as educating seniors on technology.

Agencies that SDS currently has contracts with were contacted, inquiring whether they would like additional funding, and how they would use it (the additional funds would have to be used in new, expansive ways). The majority of the agencies responded with the wish for additional funds and those that declined indicated it was due to a lack of bandwidth.

The MRC will meet again next week when they'll rewrite the agencies' Statements of Work to coincide with the additional services the agencies will provide, develop an assessment tool, discuss contractual review timeframes throughout the biennium, and start the Request for Proposal (RFP) process.

The Councils were reminded that at the beginning of the Fiscal Year is when Council members are assigned to the different committees. With the plan to conduct more outreach to the communities, more members in the MRC is desired.

The Albany Senior Center Director was invited to the August Joint SSAC/DSAC meeting by SDS Director Moore with the hopes of her becoming a member and acting as a liaison between the other Senior Centers in the tri-County Region. SDS Director Moore also discussed inviting all the Senior Center Directors to come to the August meeting as well. Next year, the National Association of Area Agencies on Aging (N4A) is having their national conference in Portland, Oregon, and SDS Director Moore wants OCWCOG to be one of the innovators on stage doing something new and exciting.

#### **10. Care Planning Committee (CPC) Report (CPC Chair Robynn Pease):**

CPC Chair Pease updated the Councils on the CPC's May 7th meeting. In preparation for a Day at the Capitol, the CPC heard from Oregon Area Agency on Aging and Disabilities (O4AD) Director Nicole Palmateer Hazelbaker who was cautiously optimistic that current funding for aging and disability services would not be reduced. This became one of the talking points with Legislators at the Day at the Capitol.

The Committee touched on collection and design of the consumer satisfaction surveys. The CPC ad hoc committee will meet this afternoon to begin its review of OCWCOG's SDS consumer satisfaction survey and make revisions. Past surveys have indicated that one of the biggest complaints has been response time for returning phone calls. SDS Director Moore feels OCWCOG's SDS has not made improvements in this area due to increase in case workloads. She asked the CPC for feedback regarding an idea she had in creating positions for Case Aides who would assist with managing calls for Case Managers, either by answering consumer calls or emails directly, or following up after a message has been left. The CPC expressed their support for this idea. SDS Director Moore will follow-up with the CPC in forwarding this idea and implementation.

SDS Director Moore provided an update to the CPC on the Home Care Commission, reporting that the development of curriculum in other languages is underway with the intent of reaching and training underserved populations. Moreover, it is hoped that the training cost will require much of the \$1 million that the Commission has not yet spent prior to the end of the biennium.

Future agenda items that arose from the CPC discussion entails the Committee looking more at legislative bills that are not necessarily health related, but influence health outcomes. This idea came from Dr. Mendez-Luck who proposed the CPC invite Emily Wong, a Health Policy Analyst from the Oregon Health Authority, to one of the CPC's meeting to help them understand what bills would be supportive of health and quality of life from a more holistic prospective, but not necessarily described as health related.

SDS Director Moore shared with the CPC a new program creating opportunities for students enrolled in the Gerontology Bachelors program at Western Oregon University (WOU) and welcomes the CPC's input on how SDS can utilize this.

Due to the Labor Day holiday, the next CPC meeting is rescheduled to Tuesday, September 10th.

## **11. Issues and Advocacy Committee (IAC) Report: (Council Members who attended A Day at the Capitol):**

The group of OCWCOG's SSAC/DSAC advocates met at the Capitol at 8:30 am to discuss talking points when meeting with the Legislators. The main talking points included funding levels, *Oregon Project Independence (OPI)*, and Case Managers' workloads. They visited a number of Legislators in which some were more receptive to issues around seniors and people with disabilities than others. Representatives David Gomberg, Marty Wilde, and Dan Rayfield seemed to support the idea of *OPI*. It was pointed out that since the visit, the revenue forecast came out and the State of Oregon has more than \$770 million dollars in additional revenue that needs to be redirected. Legislators were informed that OCWCOG's SDS is a point of contact for their constituents when they are in need of services.

They were unable to meet with Representative Shelly Boshart Davis, who is Representative Andy Olson's replacement. He was a big advocate for SDS and there is desire to develop a similar relationship with Representative Boshart Davis.

## **12. Meals on Wheels (MOW) Committee Report (MOWAC Member Mr. Brean):**

Mr. Brean updated the Councils on the MOWAC's last meeting, reporting that *Meals on Wheels* is currently fully staffed.

MOWAC is in the process of finding a food delivery provider. There were three to four vendors that applied, but later pulled out except for the current provider, Bateman Community Living. Due to the increase in volume of meals, Bateman will be reducing the cost per meal by 23 cents.

Nationally, the number of people going to meal sites is decreasing which is a concern. Studies show that the more people get out, the healthier they are. MOWAC is trying to increase the number of people coming to meal sites, while figuring out the reason for the decrease. This is being done by changing how they conduct their surveys. MOWAC members will focus their attention on the people being served at the meal site, inquiring why the body count is down, seeing what, if anything, they can do. A suggestion in bringing *MOW* recipients out behind closed doors included promoting common areas in facilities where the meals would be served. It was also suggested that MOWAC reach out to activity centers as a place to serve meals.

*MOW* will have to replace a couple of their delivery vans. They are looking for a couple of chassis that they could customize to their needs. If anyone knows of anyone that could donate or sponsor a chassis it would be greatly appreciated.

Jann Glenn volunteered to reach out to local churches in Lincoln County to inquire whether the churches have people to drive the church vans to pick up and transport people to meal sites. It was noted that in the past it was hard to find organizations to accept the liability of transporting people and transporting them consistently. Council members were supportive of the idea.

The Rotary Club of Corvallis is sponsoring the *Tapas and Treasures* fundraising event for *MOW*. This is the fourth year for the event, which is being held at Garland Nursey on July 12th. They hope to raise \$10,000. Tickets are \$50 with only 150 available. Members of the Councils are considered volunteers so their cost would be \$25 rather than \$50. There will be several raffle items and door prizes.

SDS Director Moore recognized Dr. Strandberg for his efforts on the *Tapas and Treasures* event.

### **13. Proclamation Regarding Anniversary of the Signing of the Americans with Disabilities Act (ADA) (SDS Director Randi Moore):**

ACTION: Motion for OCWCOG staff to reach out to OCWCOG member governments in adopting a proclamation for the anniversary of the signing of the ADA made by DSAC Acting Chair Molnar-Fitzgerald, seconded by Mr. Turner. Motion passed unanimously.

### **14. Senior and Disabilities Services (SDS) Program Update (SDS Director Randi Moore):**

SDS Director Moore reported that the third Tribal Meet and Greet took place and was hosted by the Confederate Tribes of the Siletz Indians. The purpose of the Meet and Greet is to provide an opportunity for Area Agencies on Aging (AAA) to get together and network with Tribal Representatives that manage the same types of OAA funded programs. The Meet and Greet has allowed OCWCOG's SDS to develop a stronger relationship with the Confederate Tribes of the Siletz Indians, which is also part of SDS's *Area Plan*. The Department of Human Services has hired a Tribal liaison who is working throughout the State to make sure there is a strong relationship between the AAAs and the Tribes. At the same time, each Tribal group is hiring a navigator to work closely with a staff member of an AAA office.

SDS Director Moore reminded everyone that DSAC member Mike Volpe is being recognized as a statewide top advocate for people with disabilities. The ceremony will take place in Salem on Monday, June 10th at 2:00 pm. She encouraged everyone to go if they have the opportunity.

SDS Director Moore stated that SDS has been working hard in developing their relationship with WOU, which is the only University in the State of Oregon with a Bachelors in Gerontology program. SDS currently has two interns from WOU working with them this summer. WOU is also awarding OCWCOG's SDS a Partner of the Year Agency award. SDS Director Moore would like to have a WOU practicum student or intern, who is interested in advocacy or outreach, serve on the Council in some way.

SDS Director Moore reiterated that in regards to funding, SDS's programs are stable and they are not anticipating any cuts with *OPI* or *OPI for Younger People with Disabilities*. They are expecting Medicaid to be fully funded as its current level. However, the budget was balanced by the Legislators creating revenue streams in the form of different taxes that will appear on the November ballot. If the tax measures get rolled back then there may be concerns. The big budget measures SDS are supporting are the study looking at *OPI* being age neutral, and Case Manager's workload. The bill supporting *OPI* is currently sitting in Ways and Means, but SDS Director Moore feels it has a lot of power and will move forward. The bill supporting Case Managers' workload died, but SDS is still working with O4AD on this bill. Representative Rayfield is interested in working with SDS on this bill as well.

### **15. Other Business:**

Mr. Giles, as the new DSAC member, gave a brief biography of himself. He is the parent of a son diagnosed with Developmental Disabilities (DD). He has been doing advocacy in the State of Oregon for 20 years in the Intellectual or Developmental Disabilities (IDD) communities. He is currently working with a blue print worker, compiling the results of a survey for DD providers and focus groups around the State, looking at case management in the DD system. Mr. Giles also has spent four years as a certified Ombudsman through the Long-term Care Ombudsman's office. He is a member and Chair of the Residential Ombudsman Public Guardianship Advisory Board.

Ms. Lamb shared that the Federal Government is now requiring all In-home Care Agencies to have electronic sign-in for caregivers.

SDS Director Moore asked the Councils what topics they would like to discuss if they brought all the Senior Center Directors to the August Joint SSAC/DSAC meeting. Suggestions included:

- Ways to increase the number of people going to meal sites;
- Collaboration on educating others on scams and elder abuse (Dr. Strandberg volunteered to arrange a speaker to address identity theft and credit card fraud);
- Education on how Senior Centers can connect with SDS in regards to SDS's services;
- How the Senior Centers are being utilized, what are the trends, and what do they project into the future;
- Three or four bullet points on common everyday challenges they face;
- Evidence based program for isolation in older adults and people with disabilities;
- Teaching older people technology; and
- Partnering with SDS in mini grants.

ACTION: SDS Director Moore will reach out to the SSAC and DSAC Chairs and Vice Chairs regarding inviting all of the Senior Center Directors of the tri-County Region to come to the August Joint SSAC/DSAC meeting for a work session. Anyone with additional ideas should email SDS Director Moore.

CPC Chair Pease announced the CPC ad hoc committee will meet after the Joint SSAC/DSAC meeting to discuss the consumer satisfaction survey.

#### **16. Adjourn for Lunch:**

The meeting was adjourned at 11:31 pm.

The next meeting will be on Tuesday, August 6, 2019.

*Meeting Minutes were recorded by Terri Sharpe.*