

**Cascades West Area Commission on Transportation (CWACT)
Executive Committee
Thursday, November 14, 2019
4:00 – 5:00 pm
Oregon Cascades West, Albany Office**

AGENDA

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|----------------|--|------------------------|
| 1. 4:00 | Welcome and Introductions | Chair Jaramillo |
| 2. 4:05 | Agenda Review | Chair |
| 3. 4:10 | Approve Minutes of August 8, and October 10, 2019 Meetings
(Attachment A&B)
<i>ACTION: Approval of meeting minutes</i> | Chair |
| 4. 4:15 | December 12 CWACT Full Commission Agenda Review
<i>ACTION: Discuss and provide approval for next meeting agenda items</i> | Staff |
| 5. 4:20 | ODOT Local Consultation Survey

ODOT has sent a survey requesting feedback from CWACT members on their experience with statewide transportation planning and program activities.
<i>ACTION: Discuss survey and process for response</i> | Staff |
| 6. 4:30 | Newberg-Dundee Bypass Letter to OTC

There was a request for CWACT to write a letter of support to the OTC for the Newberg-Dundee Bypass Phase 2 project. MWACT is going to address the OTC about the project at the November meeting.
<i>ACTION: Decision on writing letter</i> | Staff |
| 7. 4:40 | OTC Workshop in Lebanon

The OTC has invited CWACT leadership to a workshop in Lebanon on December 16.
<i>ACTION: Information only</i> | Staff |
| 8. 4:50 | Other Business

<i>ACTION: Information only</i> | All |
| 9. 5:00 | Adjournment | Chair |

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**CASCADES WEST AREA COMMISSION ON TRANSPORTATION
EXECUTIVE COMMITTEE DRAFT MINUTES**

Thursday, August 8, 2019

4:00 – 5:00 pm

Oregon Cascades West Council of Governments
Upstairs Conference Room / 1400 Queen Ave. SE, Albany

Members Attending: Councilor Don Miller, Commissioner Doug Hunt, Private Sector Bill Bain, and Commissioner Annabelle Jaramillo

Alternate Members: James Feldmann

OCWCOG Staff: Phil Warnock, Stephanie Nappa, and Emma Chavez

TOPIC	DISCUSSION	DECISION / CONCLUSION
1. Welcome and Introductions		<p>Meeting called to order at 4:01 pm.</p> <p>Introductions were conducted.</p>
2. Agenda Review		<p>There were no changes to the agenda.</p>
3. Approve Minutes of June 13, 2019		<p>Consensus to approve the June 13, 2019 meeting minutes as written.</p>
4. August 22 nd CWACT Full Commission Agenda Review	<p>Staff Stephanie Nappa reviewed the August 22nd Full Commission meeting agenda.</p> <p>In regards to the Oregon Coast Trail Project update, Commissioner Hunt advised that he is on the committee for the mid-coast segment of the project. There will be eight sub-groups created to help address specific areas, and where there is a lack of connection. James Feldmann suggested a joint presentation with the Oregon Coast Bike Trail. He noted that the project is led by ODOT, in partnership with Parks & Rec. Jenna Bermann is the ODOT lead. Staff will follow up.</p> <p>In regards to the Regional STIP Project update; Feldmann advised</p>	<p>Staff to follow up with Jenna Bermann in regards to providing a presentation on the Oregon Coast Bike Trail.</p> <p>Add the following agenda items for future CWACT discussion:</p> <ul style="list-style-type: none"> • Millersburg Transload Facility as a future agenda

	<p>that John Huestis is not available for the August 22nd meeting due to him attending the Oregon Coastal Caucus in Florence. Commissioner Hunt and Phil Warnock noted that they will also be attending the Coastal Caucus, and will head to Toledo for the Full Commission meeting. Warnock stated that it would be ideal for Huestis to make it to the Full Commission meeting since the STIP update has already been pushed back twice. Hunt agreed and noted that there are a few projects that he would like to know what their status is. Feldmann asked for specific projects. Hunt indicated that they included the Neotsu intersection on Highway 101 in Lincoln City, and the Highway 101 project along the sea wall in Waldport. It was noted that the STIP presentation was scheduled for 6:00 pm and members asked Feldmann to check in with Huestis about attending. Feldmann to follow up with Huestis and advice staff.</p> <p>Commissioner Anabelle Jaramillo advised that the Millersburg Transload facility had been accepted by the OTC and that it would be good to get an update on the project at a future meeting. Councilor Don Miller advised that there are discussions taking place to make the facility a no right-turn in order to eliminate increased truck traffic on Old Salem Road, which is a concern to Millersburg citizens.</p> <p>Jaramillo went on to advise that there is a movement to add to the length of trucks, and that this may be something to follow up and have further discussions.</p> <p>Commissioner Hunt apologized for his attendance during the year and requested a summary of his attendance. Staff to follow up.</p>	<p>item.</p> <ul style="list-style-type: none"> • Truck length change. <p>Staff to follow up with Commissioner Hunt in regards to attendance.</p>
<p>5. October Meeting Date Discussion</p>	<p>Phil noted that COG’s Celebrate Linn, Benton, Lincoln event is scheduled for October 24th during the same time as the Full Commission meeting. Staff proposed moving the meeting up to October 17th and noted that the main focus will be on the DAS training. Emma Chavez noted that the Executive Committee October meeting is scheduled for the same day the Full Commission agenda packet is scheduled to be emailed out. Members discussed and staff suggested that staff ask members, during the August meeting, what their</p>	<p>Staff to ask CWACT Full Commission October meeting preference during August 22nd meeting.</p>

	preference would be for the October meeting; to reschedule for Thursday, October 17 th from 5 to 7 pm, or on Thursday, October 24 th from 3 to 5 pm. Members agreed.	
6. Other Business		There was no other business to discuss.
7. Adjournment		Meeting adjourned at 4:35 pm.

**CASCADES WEST AREA COMMISSION ON TRANSPORTATION
EXECUTIVE COMMITTEE DRAFT MINUTES**

Thursday, October 10, 2019

4:00 – 5:00 pm

Oregon Cascades West Council of Governments
Upstairs Conference Room / 1400 Queen Ave. SE, Albany

Members Attending: Commissioner Doug Hunt, Private Sector Bill Bain, and Commissioner Annabelle Jaramillo

Alternate Members: James Feldmann

OCWCOG Staff: Phil Warnock, Stephanie Nappa, and Emma Chavez

TOPIC	DISCUSSION	DECISION / CONCLUSION
1. Welcome and Introductions		Meeting called to order at 4:02 pm.
2. Agenda Review		There were no changes to the agenda.
3. Approve Minutes of August 22, 2019	Members noted that they had no corrections to the minutes, and approved them tentatively.	Minutes were tabled for the next meeting due to lack of quorum.
4. October 17th CWACT Full Commission Agenda Review	Commissioner Jaramillo questioned if the Transload Facility discussion had taken place yet during a Full Commission meeting. Staff Stephanie Nappa stated that it can be added as an agenda item for December due to the October meeting consisting of the DAS training.	There were no changes to the agenda.
5. Oregon Department of Aviation – CWACT Representative	Nappa noted that Lance Vanderbeck with the City of Newport has accepted the position of CWACT Aviation representative. Nappa advised that she emailed the CWACT Executive Committee and there were no objections for Vanderbeck to represent the CWACT. Members present confirmed that there were no objections.	Consensus via email and affirmation by members present to approve for Lance Vanderbeck to serve as the CWACT Aviation Representative.
6. Other Business	Staff Phil Warnock advised that there has been discussion at the MPO and CWACT TAC level in regards to the Hwy 20 Corridor from Albany to Corvallis. Housing, employment, and safety are in question. Additionally, with the increase in development in Adair Village and the Millersburg Transload Facility, the conversations will continue to occur.	

	<p>Warnock went on to note that there is an area on Hwy 20 between Corvallis and Albany that does not have jurisdictional authority. He stated that as the discussion becomes more holistic and in discussing treatments, as well as the potential Van Buren construction, it is important to have ACT participation. Warnock went on to note that the ACT has historically been tasked with prioritizing projects, though the process for providing input has changed recently.. For this reason, the ACT may consider being more proactive in identifying potential projects of regional significance..</p> <p>Jaramillo stated that with the upcoming census, there may be a combined MPO, and it makes a lot of sense to have these discussions.</p> <p>Warnock advised that the ACT could at some point sign a letter of support for a potential project. In regards to a joint MPO, Warnock noted that both MPOs have been tasked on doing some ground work on what implications might occur if AAMPO and CAMPO were combined.</p> <p>Commissioner Doug Hunt asked what the process is for a joint MPO. Jaramillo noted that it is census driven. Hunt stated that he supports the idea that there are issues on Hwy 20. He feels that the ACT has always been aware, but he is unsure what else the ACT could do to be more supportive.</p> <p>From a personal aspect, Warnock stated that the MPOs have funding to do coordination. The ACT assists in prioritizing projects. However, there is no Regional/Rural Transportation Planning Organization. Hwy 20 is within the MPOs with a gap that is the CWACT area. The ACT could be more actively engaged in planning for regional projects such as this. To this, Hunt questioned if it could be driven by the two MPOs with support of the ACT. Warnock advised that the discussions are indeed taking place at the MPOs level. In the interim, there needs to be discussion of what the role of the ACT is.</p>	
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	<p>Feldmann stated that an aspect could be prioritization of projects. Such as whether Hwy 20 is higher priority over other ACT area planning projects (e.g. I5, Hwy 34, and Hwy 101) on the schedule for ODOT. He went on to note that Newport is working on a Transportation System Plan (TSP) and that will need to be weighed in the discussions.</p> <p>Nappa noted that the November and December meetings are scheduled as such:</p> <ul style="list-style-type: none"> • Thursday, November 14th – Executive Committee Meeting • Thursday, December 12th – Full Commission Meeting <p>Feldmann, MPO staff shared a letter from Kate Brown. It would ideal to share at the ACT. Staff will add it to the October meeting. May want to ask how ACT would respond to those type of requests.</p>	
7. Adjournment		Meeting adjourned at 4:34 pm.