

OREGON CASCADES WEST COUNCIL OF GOVERNMENTS
FINANCE COMMITTEE MEETING MINUTES
January 17, 2019

MEMBERS: Mayor Sharon Konopa, Albany and Mayor Biff Traber, Corvallis.

STAFF: Executive Director Fred Abousleman; Deputy Director Rachael Maddock-Hughes; Finance Director Sue Forty; Community and Economic Development Phil Warnock; Senior and Disability Services Director Randi Moore; Community Services Program Jennifer Moore; and Administrative Assistant Janet Hughes.

VIDEO CONFERENCE: Mayor Dan Cutter, Waldport; and Eligibility Supervisor Dawn John.

GUESTS: Councilor Wayne Rieskamp, Lebanon.

The Oregon Cascades West Council of Governments' (OCWCOG) Finance Committee Meeting was called to order by Mayor Sharon Konopa on January 17, 2019 at 1:24 pm at the Cascades West Center in Albany.

Chair Konopa inquired if there were enough present to qualify as a quorum. Deputy Director Rachael Maddock-Hughes said there was. After further discussion, Executive Director Fred Abousleman stated that for the next new election cycle (in two years), the OCWCOG Committees will be appointed at the last meeting in December or a Board Meeting will be held prior to the first Committee meeting to elect new members, as too many Committee members were lost due to local election results.

1. Minutes of Previous Meeting

Mayor Biff Traber motions to accept the December 6, 2018 Finance Committee meeting minutes. Mayor Dan Cutter seconded. Motion was passed unanimously.

2. Financial Report

Finance Director Sue Forty reported that all dues are in and will be reflected on the next report. The report covers the last period, not the current, which includes when the dues were received.

The final audit is still incomplete, but is expected to be finished in the next couple of days. She will let the Board know when it is completed.

Mayor Konopa remarked on how well Finance Director Forty has done with presenting the reports, she appreciates the color highlighting and how easy it is to read; she wanted to acknowledge and recognize her appreciation.

3. 2019 Member Dues

Executive Director Abousleman went over the document, the process, and how the numbers were calculated. There were no questions.

Executive Director Abousleman also talked about Board Special Projects and how anyone on the Board can bring up ideas and present them to the group. Right now, the only item is the *Regional Housing Project* and the Board has authorized \$25,000 taken in \$5,000 increments. He would like to see more items up for consideration.

Motion to accept 2019 membership dues as presented made by Mayor Cutter. Seconded by Mayor Traber. Motion passed unanimously.

4. **Other Business**

No other business to discuss.

5. **Adjournment**

Meeting adjourned at 1:32 pm.

Minutes recorded by Janet Hughes.