

Cascades West Area Commission on Transportation
Thursday, February 27, 2020
5:00 - 7:00 pm

Meeting held at:
Cascades West Conference Room
1400 Queen Ave SE, Albany

Videoconference at:
OCWCOG Toledo Office
203 North Main Street, Toledo

AGENDA

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| 1) | 5:00 | Welcome and Agenda Review | Chair, Commissioner Doug Hunt |
| 2) | 5:05 | Approve Minutes of December 12, 2019 (Attachment A) <i>ACTION: Approval of minutes</i> | Chair |
| 3) | 5:10 | Public Comments <i>This time is reserved for members of the public to comment on issues related to the CWACT's activities (limited to three minutes per comment).</i> | Chair |
| 4) | 5:15 | 99W Transit Feasibility Project <i>Introduction to project and opportunities for input. Presented in collaboration with the Institute for Policy Research and Engagement at the University of Oregon</i> <i>ACTION: Discussion</i> | Nick Meltzer and IPRE Team |
| 5) | 5:45 | OTC Workshop Debrief (Handout) <i>Debrief of the OTC workshop held in Lebanon in December.</i> <i>ACTION: Discussion</i> | Staff/ODOT |
| 6) | 6:10 | Draft 21-24 STIP Review <i>Discussion of the draft 21-24 STIP new project list.</i> <i>ACTION: Discussion</i> | Staff/ODOT |
| 7) | 6:30 | 2020 CWACT Membership (Attachment B) <i>Review of CWACT membership for 2020</i> <i>ACTION: Information Only</i> | Staff |
| 8) | 6:45 | Executive Committee Caucus/Selection (Attachment C) <i>CWACT members select County representatives to serve on the Executive Committee for 2020.</i> <i>ACTION: Elect Executive Committee Members</i> | Chair |
| 9) | 6:45 | Other Business <ul style="list-style-type: none">• Proposed move of the June meeting to Toledo, and cancellation of the August meeting | Chair |
| 10) | 7:00 | Adjournment | Chair |

**CASCADES WEST AREA COMMISSION ON TRANSPORTATION
FULL COMMISSION DRAFT MINUTES**

Thursday, December 12, 2019

5:00 – 7:00 pm

Oregon Cascades West Council of Governments
OCWCOG Albany Office /
Video Conference, OCWCOG Toledo Office

Members Attending: Dick Anderson; City of Albany, Savannah Crawford; ODOT, Doug Hunt; Lincoln County, Paul Canter; City of Monroe, Annabelle Jaramillo; Benton County, Jan Napack; City of Corvallis, and Dick Olsen; City of Albany **Video:** Josh Smith; City of Toledo, Beatriz Botello; City of Newport, and Bill Bain; Lincoln County Private Sector.

Alternate Members: James Feldmann; ODOT, Mary Steckel; City of Corvallis, Ron Irish; City of Albany, Pam Barlow-Lind; Confederated Tribes of Siletz Indians, and Gregory Jones; City of Millersburg.

Guests Present: Mark Volmert; Linn County, and Mark Bernard; ODOT,

Ex-Officio Members: Dana Nichols; AAMPO, and Nick Meltzer; CAMPO.

OCWCOG Staff: Phil Warnock, Stephanie Nappa, and Emma Chavez

| TOPIC | DISCUSSION | DECISION / CONCLUSION |
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| 1. Welcome and Agenda Review | | Meeting started at 5:05 pm |
| 2. Approve Minutes of August 22, and October 17, 2019. | October 17, 2019 minutes – add Councilor Josh Smith and Commissioner Doug Hunt to attendees list. | Consensus to approve the meeting minutes as presented. |
| 3. Public comments | | There were no public comments. |
| 4. Millersburg Intermodal Facility Update | <p>Commissioner Roger Nyquist provided an update on the Millersburg Intermodal Facility project. Commissioner Nyquist reported that the project is progressing. Work is taking place on design and engineering phases, and discussions with Union Pacific are continuing.</p> <p>It was questioned if the Millersburg Facility would be a benefit to McMinnville. Commissioner Nyquist advised that it is most likely that McMinnville would utilize the Portland Intermodal Facility.</p> <p>Commissioner Anabelle Jaramillo reported that with Benton County had purchased the remainder of the Bailey Branch and now, will be</p> | |

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| | leasing it to another railroad that will be hauling lumber. | |
| 5. MWACT Letter of Support Request | <p>Staff Stephanie Nappa reported that Councilor Dick Anderson brought the request to the CWACT. She advised that MWACT (Salem area) wrote a letter to the OTC, requesting that they prioritize funding of the Newberg-Dundee Bypass. They are looking for phase 2 and 3 to be made a priority. The CWACT was asked to weigh in on a letter of support as well as provide feedback on a process for these type of requests.</p> <p>Councilor Dick Anderson stated that it's difficult to see projects started and not finished, and that this project is one of those that needs priority in order to be completed. Councilor Anderson noted that the City of Lincoln City has provided a letter of support. He felt that this could be an opportunity for the CWACT to provide support.</p> <p>Commissioner Nyquist noted that years ago, CWACT asked MWACT to support the expansion of I5 to three lanes. The MWACT was not supportive, and was to a certain extent, dismissive of the request. Commissioner Nyquist went on to report that the ACTs get together as the Super Act (Regional Body) to prioritize STIP projects. They do so utilizing criteria, and it is unsure how the support of the CWACT may affect the process in the sense that it can raise MWACT projects above CWACT projects during the Regional process.</p> <p>Commissioner Doug Hunt stated that as a Lincoln County Commissioner, he is aware that Highway 18 and adjacent corridor is a critical part of the economy on the north end, through the entire County. As such, he supports the project. However, as a member to the CWACT he has concerns that providing support for a project in other areas may negatively affect CWACT projects.</p> <p>Members continued discussing and requested that staff research the impact that a letter of support from the CWACT to another ACT have overall state prioritization of projects, and what the STIP timeline projects is. Staff will develop a process for letter of support requests.</p> | <p>Staff to research the impacts that a letter of support from the CWACT to another ACT have overall state prioritization of projects, and what the STIP projects timeline is.</p> <p>Staff to develop a process for letter of support requests.</p> |
| 6. OTC Workshop | Staff Nappa advised that the OTC has invited the Chairs of the ACTs | Staff to develop talking |

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| Discussion Points | <p>and MPOs to a workshop on December 17th. Nappa reviewed the Workshop agenda with members, as well as the questions the OTC wants to address at the workshop. Staff requested that members provide feedback on talking points to the OTC.</p> <p>Staff Phil Warnock advised that an issue is that the most recent STIP did not have heavy ACT input. The process consisted of ODOT taking projects from Transportation System Plans (TSPs), and putting them into the pipeline. Staff does not have a list of the projects that were fully identified. He noted that it's difficult for staff and members to provide feedback on a process that was not very inclusive.</p> <p>Savannah Crawford with ODOT reported that the project selection process was data driven. ODOT looked at prioritized list from the 150% list and with the funding available, ODOT worked to narrow down the list. Those will be presented in early 2020. ODOT can share some of those projects at that point. It was found that many projects in past STIPs were under funded significantly and ODOT has increased its contingency for the 21-24 STIP projects. ODOT is working to figure out how to fund projects with limited funding. Crawford stated that if there hasn't been a lot of engagement in the past process, it can be something that the ACT brings up at the workshop.</p> <p>Ron Irish noted that he recollects the same during the last process, there was no real engagement in the process, and rather an already developed list of projects was presented to the ACT. He noted that in the past, locals had the opportunity to propose projects on the list. To this, Mary Steckel with the City of Corvallis stated that this is a concern. The lack of requested engagement was not good for the process.</p> <p>Staff Warnock noted that in late 2018, staff received notice of what the ACTs engagement would be coming out of an ACT survey. The notice spelled out how ACTs roles and engagement were being stripped back to a much less involvement and inclusive process. It was the expression at that time by the ACTS that, the system was not broken,</p> | <p>points from the CWACT to the OTC that will include the feedback from members.</p> |
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| | <p>and it provides value, yet the direction moving forward was not supported by the locals. Warnock stated that members may want to add language to the talking points about continuing involvement in the project planning prioritization.</p> <p>Dana Nichols reported that the Oregon Metropolitan Planning Organization (OMPOC) recently met and shared similar concerns in regards to the lack of engagement in the recent STIP process, and plan to provide this feedback at the OTC workshop.</p> | |
| 7. CWACT Role in Regional Planning | <p>Staff Nappa reported that the discussions of a Regional Planning body have been taking place. The discussion has been heightened from the recent work by AAMPO and CAMPO to address the Hwy 20 congestion issue that lies between and outside of the two MPOs.</p> <p>Commissioner Jaramillo stated that with the new census, it may be the time to discuss a Regional area.</p> <p>Staff Warnock noted that there could be a number of things that the ACT can direct staff to work on, such as the economic development aspects of transportation, structure, development, and support. Looking at where investments can be leveraged and have a Regional prioritization around projects. Staff could develop data and white papers on topics of Regional significance.</p> <p>Commissioner Hunt requested clarification on Regional planning. Staff Warnock advised that the ACT is not a planning body. However, additional staff time could go to research and addressing transportation questions as they come up (e.g. Highway 20).</p> <p>Commissioner Nyquist noted that many years ago, CAMPO held a discussion of the role between the MPOs and the ACT. He stated that the MPOs are not funded at a level beyond planning. The ACT historically, has prioritized STIP projects in the Region.</p> <p>James Feldmann with ODOT clarified that the MPOs are planning organizations and a federal entity, while the ACT is a State entity.</p> | The conversation will be continued after the OTC Workshop. |

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| | <p>Steckel stated that with the ACT including communities outside of the MPOs, it does have an important role in a Regional level that the MPOs don't have.</p> <p>Barlow-Lind noted that a Regional entity is important when discussing land use as it will directly impact transportation, and the communities outside of the MPOs.</p> <p>Warnock advised that if the ACTs still exists, and this is the body that should have a voice, it can provide it through the OTCs public input process.</p> <p>Staff Nappa stated that the ACT could be proactive and say what the role of the ACT is, rather than waiting to be told.</p> <p>Commissioner Nyquist stated that local communities will find a way to provide input when it is needed.</p> <p>Guest Mark Volmert stated that before there were ACTs, the Oregon Cascades West Council of Governments (OCWCOG) Board of Directors created a Transportation Committee to work on Regional planning and provide a voice. Based on this, ACTs were created. The Acts are made up of officials who come together with a Regional voice, and to dial this back is concerning.</p> <p>Members agreed that the ACT is an important Regional body, and that providing input for the STIP was seen as an important and worthwhile role. CWACT members feel it's important to know what the OTC wants the role of the ACTs to be if the role is changing. Uncertainty is currently leading to disengagement by members</p> | |
| 8. Other Business | <p>Members reviewed the CWACT membership list. Dick Anderson requested a list of the TAC Committee.</p> <p>It was requested that staff provide a meeting attendance list.</p> | <p>Staff to forward the TAC Committee list to members.</p> <p>Staff to provide an</p> |

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| | Nappa stated that CAMPO will be submitted a letter to the OTC at the December 17 th workshop. A hard copy of the letter was available to members. | attendance list. |
| 9. Adjournment | Next meeting February 27, 2020. | Meeting adjourned at 6:20 pm. |

2020-2021 CWA CT Membership

Attachment B

* = CWA CT Executive Committee Members

| Last Name | First Name | Representing | Category | Term Expires |
|-------------------|------------------|--------------------------------|----------------|-------------------|
| Nichols | Dana | Albany Area MPO | Ex-Officio | Permanent |
| *Jaramillo | Annabelle | Benton County | Primary | 12/31/2021 |
| Stockhoff | Gary | Benton County | Alternate | 12/31/2021 |
| Hare | Pat | City of Adair Village | Alternate | 12/31/2020 |
| Olsen | Dick | City of Albany | Primary | 12/31/2021 |
| Irish | Ron | City of Albany | Alternate | 12/31/2021 |
| Gerber | Carla | City of Brownsville | Primary | 12/31/2021 |
| McDowell | Scott | City of Brownsville | Alternate | 12/31/2021 |
| Napack | Jan | City of Corvallis | Primary | 12/31/2021 |
| Gesher | Greg | City of Corvallis | Alternate | 12/31/2021 |
| Gambino | Robert | City of Depoe Bay | Primary | 12/31/2020 |
| Leff | Barbara | City of Depoe Bay | Alternate | 12/31/2020 |
| Chamberlin | Greg | City of Halsey | Primary | 12/31/2020 |
| Gillson | Jerry | City of Halsey | Alternate | 12/31/2020 |
| Keaton | Adam | City of Harrisburg | Primary | 12/31/2021 |
| Hitt | John | City of Harrisburg | Alternate | 12/31/2021 |
| Rieskamp | Wayne | City of Lebanon | Primary | 12/31/2020 |
| Whitlatch | Ron | City of Lebanon | Alternate | 12/31/2020 |
| Anderson | Dick | City of Lincoln City | Primary | 12/31/2020 |
| Mark | Rick | City of Lincoln City | Alternate | 12/31/2020 |
| Lepin | Jim | City of Millersburg | Primary | 12/31/2021 |
| Cowan | Scott | City of Millersburg | Alternate | 12/31/2021 |
| Billings | Floyd | City of Monroe | Primary | 12/31/2021 |
| Hohnbaum | Rick | City of Monroe | Alternate | 12/31/2021 |
| Botello | Beatriz | City of Newport | Primary | 12/31/2021 |
| Parker | Ryan | City of Newport | Alternate | 12/31/2021 |
| Nieman | Eric | City of Philomath | Primary | 12/31/2020 |
| Meyer | Tom | City of Scio | Primary | 12/31/2020 |
| Hervey | Ronald | City of Siletz | Primary | 12/31/2021 |
| Eshleman | Dave | City of Siletz | Alternate | 12/31/2021 |
| Trask | Dave | City of Sweet Home | Primary | 12/31/2020 |
| Mahler | Greg | City of Sweet Home | Alternate | 12/31/2020 |
| Jones | Greg | City of Tangent | Primary | 12/31/2020 |
| Trulove | Loel | City of Tangent | Alternate | 12/31/2020 |
| Smith | Joshua | City of Toledo | Primary | 12/31/2021 |
| Dalbey | William | City of Toledo | Alternate | 12/31/2021 |
| Woodruff | Susan | City of Waldport | Primary | 12/31/2020 |
| Dennis | Harry | City of Waldport | Alternate | 12/31/2020 |
| Scott Cripe | Dennis | City of Waterloo | Primary | 12/31/2020 |
| Tooke | Jim | City of Waterloo | Alternate | 12/31/2020 |
| Moore | Jim | City of Yachats | Primary | 12/31/2020 |
| Kentta | John | City of Yachats | Alternate | 12/31/2020 |
| Barlow-Lind | Robert | Conf. Tribes of Siletz Indians | Primary | 12/31/2021 |
| Meltzer | Pam | Conf. Tribes of Siletz Indians | Alternate | 12/31/2021 |
| | Nick | Corvallis Area MPO | Ex-Officio | Permanent |

2020-2021 CWACT Membership

Attachment B

* = CWACT Executive Committee Members

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|---------------------------|----------------------|---------------------------------|----------------|-------------------|
| *Hunt | Doug (Chair) | Lincoln County | Primary | 12/31/2020 |
| Jacobson | Kaety | Lincoln County | Alternate | 12/31/2020 |
| Bain | Bill | Lincoln County – Private Sector | Primary | 12/31/2021 |
| Gray | Cody | Lincoln County – Private Sector | Primary | 12/31/2020 |
| *Nyquist | Roger (Chair) | Linn County | Primary | 12/31/2021 |
| Lindsey | John | Linn County | Alternate | 12/31/2021 |
| Steele | Janet | Linn County – Private Sector | Primary | 12/31/2020 |
| *Crawford | Savannah | ODOT | Primary | Permanent |
| Feldmann | James | ODOT | Alternate | Permanent |
| Sylvia | Gil | Port of Newport | Primary | 12/31/2020 |
| Chuck | Walter | Port of Newport | Alternate | 12/31/2020 |
| Dahl | Zack | Port of Toledo | Primary | 12/31/2020 |
| Shoemake | Bud | Port of Toledo | Alternate | 12/31/2020 |
| NO REPRESENTATION: | | | | |
| VACANT | | Benton County – Private Sector | Primary | |
| VACANT | | Benton County – Private Sector | Primary | |
| VACANT | | City of Adair Village | Primary | |
| VACANT | | City of Lyons | Primary | |
| VACANT | | City of Lyons | Alternate | |
| VACANT | | City of Mill City | Primary | |
| VACANT | | City of Mill City | Alternate | |
| VACANT | | City of Philomath | Alternate | |
| VACANT | | City of Scio | Alternate | |
| VACANT | | Linn County – Private Sector | Primary | |
| VACANT | | Port of Alsea | Primary | |
| VACANT | | Port of Alsea | Alternate | |



Community and Economic Development

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MEMO

DATE: February 27, 2020
TO: Members, Cascades West Area Commission on Transportation
FROM: Nick Meltzer, Transportation Programs Manager
RE: CWACT Executive Committee Members
ACTION: Selection of Executive Committee Members

The CWACT Executive Committee, under the terms of the CWACT By-Laws, consists of one County Commissioner from each county, the ODOT Area Manager and one additional representative from each county. The additional representative from each county are selected annually by representatives of that county.

In 2019 the members of the Executive Committee were:

Roger Nyquist (Linn County Commissioner)
Annabelle Jaramillo (Benton County Commissioner)
Doug Hunt (Lincoln County Commissioner)
Savannah Crawford (ODOT Region 2 Area 4 Manager)
Don Miller (a representative from Linn County)
Jan Napack (a representative from Benton County)
Bill Bain (a representative from Lincoln County)

Staff requests the counties select Executive Committee members for 2020 through a caucus or otherwise collaborative manner.

MEMBER GOVERNMENTS — COUNTIES: Benton, Lincoln and Linn **CITIES:** Adair Village, Albany, Brownsville, Corvallis, Depoe Bay, Halsey, Harrisburg, Lebanon, Lincoln City, Lyons, Millersburg, Monroe, Newport, Philomath, Scio, Siletz, Sweet Home, Tangent, Toledo, Waldport, Yachats **OTHER:** Confederated Tribes of Siletz Indians, and Port of Newport