



## Albany Area Metropolitan Planning Organization

City of Albany • City of Jefferson • City of Millersburg • City of Tangent • Linn County • Benton County • Oregon Department of Transportation

### Technical Advisory Committee Meeting Thursday, July 18, 2024 9:00 am to 9:30 am

Via Teams by clicking [HERE](#)

Meeting ID: 295 018 527 261

Passcode: 35XuKi

Mobile One Click Number

[+1 872 242 8088](#)

Phone Conference ID 419 584 141#

Contact: Billy McGregor, [bmcgregor@ocwcog.org](mailto:bmcgregor@ocwcog.org)

## AGENDA

1)	9:00	Call to Order, Agenda Review, and Roll Call	Chair, Chris Cerklewski
2)	9:05	Public Comments	Chair
3)	9:10	Approve minutes of June 20, 2024 (Attachment A)  <i>Action: Decision on minutes</i>	Chair
4)	9:15	Title VI Assurances Notice to TAC of need to get Title VI assurances signed for ODOT in order for AAMPO to be allowed to pass through State and Federal dollars.  <i>Action: Assignment</i>	McGregor
5)	9:20	Title VI Survey Reminder Reminder that Title VI surveys have gone out via email and should be filled to meet Title VI reporting requirements.  <i>Action: Reminder</i>	McGregor
6)	9:25	STIP Full Amendment (Attachment B) Full amendments are brought to the TAC for approval before going to the Policy Board. Amendments are for projects 23695 and 22723.  <i>Action: Decision on Amendment</i>	McGregor
7)	9:30	Jurisdictional Updates/Other Business <ul style="list-style-type: none"> <li>• AAMPO Staff</li> <li>• Benton County</li> <li>• Linn County</li> <li>• Albany</li> <li>• Jefferson</li> <li>• Millersburg</li> </ul>	All

Meeting facilities are accessible to persons with disabilities. If you will need any special accommodations, please contact Ashlyn Muzechenko at least 72 hours prior to the meeting. Ashlyn can be reached at 541-812-2002. TTY/TTD 711.

		• Tangent	• ODOT	
8)	9:35	<b>Adjournment</b> Next regularly scheduled meeting: Thursday, August 15, 2024.		<b>Chair</b>

### ATTENDENCE (FOR QUORUM PURPOSES)

TAC Members	Jurisdiction	Attendance
Councilor David Watkins	City of Jefferson	
Janelle Booth	City of Millersburg	
Chris Cerklewski (Chair)	City of Albany	
Joe Samaniego (Vice-Chair)	City of Tangent	
Daineal Malone	Linn County	
Gary Stockhoff	Benton County	
James Feldmann	Oregon Department of Transportation	

**Quorum Requirement:** Official action may be taken by the committee when a quorum is present. A quorum shall exist when the majority of voting members of the Committee are present. If a member of the TAC is unable to participate in a TAC meeting, that member may designate an alternate to participate in his/her place. The alternate shall declare their status at the start of the meeting.

- AAMPO Technical Advisory Committee Bylaws, Section 6: Meetings, Subsection F: Quorum

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**Albany Area Metropolitan Planning Organization (AAMPO)**

**AAMPO TAC Hybrid Meeting**  
 Albany ABC (Downstairs) Conference Room  
 OR  
 Virtual via Microsoft Teams Technologies

**Thursday, June 20, 2024**

**DRAFT MINUTES**

<b>TAC Members</b>	<b>Jurisdiction</b>	<b>Attendance</b>
David Watkins	City of Jefferson	Yes
Janelle Booth	City of Millersburg	No
Chris Cerklewski (Chair)	City of Albany	No
Joe Samaniego (Vice-Chair)	City of Tangent	Yes
Daineal Malone	Linn County	No
Gary Stockhoff	Benton County	Yes
James Feldmann	Oregon Department of Transportation	Yes

**Guests:** Jasmine Harris, and Steve Harvey.

**Staff:** AAMPO Planner Billy McGregor, Transportation Manager Nick Meltzer, CAMPO Planner Corum Ketchum, and Administrative Assistant Ashlyn Muzechenko

TOPIC	DISCUSSION	DECISION / CONCLUSION
1. Call to Order, Agenda Review, Roll Call	Staff Billy McGregor conducted roll call after the Vice-Chair Joe Samaniego called meeting to order at 9:03am.	<b>The meeting was called to order at 9:03am by the Vice-Chair Chris Joe Samaniego.</b>
2. Public Comments	Steve Harvey provided a public comment to the members and guests in attendance.  Steve Harvey shared that he recently participated in ODOT's Travel survey.	<b>Steve Harvey provided a public comment to the members and guests in attendance.</b>
3. Approve minutes of March 21, 2024,  (Attachment A)  <i>Action: Decision on Minutes</i>	The AAMPO TAC members in attendance agreed to approve the AAMPO TAC Minutes of the March 21, 2024, meeting by consensus. The minutes were approved with no objections or corrections.	<b>The AAMPO TAC members in attendance agreed to approve the AAMPO TAC Minutes of the March 21, 2024, meeting by consensus. The minutes were approved with no objections or corrections.</b>
4. STIP Notification  (Attachment B)  <i>Action: Informational</i>	McGregor shared that there are two different staff amendments being notified to the TAC.  McGregor provided background on those two amendments for the AAMPO Member and guests in attendance.  Gary Stockhoff provided background on the Corvallis to Albany Path updates, and how the process is going.	
5. STIP Approval  (Attachment C1 & C2)	McGregor shared information regarding STIP approval which are full amendments, with the public comment period in process. The final approval will be on July 10 <sup>th</sup> , Joint Policy Board Meeting.	<b>The AAMPO TAC Members in attendance approved both STIP</b>

<p><b>Action: Approval of amendments</b></p>	<p>These amendments are attached to C1 and C2 in the meeting agenda packet.</p> <p>McGregor provided background on both STIP amendments that the TAC will be reviewing and either approving or denying.</p> <p>There were no questions from the TAC members regarding either of the STIP amendments in question.</p> <p>The AAMPO TAC Members in attendance approved both STIP amendments by consensus. Both amendments will be brought to the July joint policy board meeting for final approval.</p>	<p><b>amendments by consensus.</b></p>
<p>6. AAMPO Website Transition (Attachment D)</p> <p><b>Action: Informational</b></p>	<p>McGregor shared that AAMPO Staff are working to align more of their work products with CAMPO's and the goal is to transition AAMPO's website to another website host, which will be the one CAMPO is currently on.</p> <p>There was a preliminary cost estimate done, which would total \$4,000 to \$5,000 to set up the new AAMPO Page.</p> <p>The current side doesn't cost anything, but CAMPO currently pays 50\$ a month for their ongoing cost.</p> <p>James Feldmann noted that the website switch sounds good to them.</p> <p>CAMPO Planner, Corum Ketchum shared information regarding Title VI accommodations and how they will be more visible with this new format.</p> <p>Feldmann offered the idea of sharing the CAMPO Webpage with AAMPO.</p> <p>The Transportation Program Manager, Nick Meltzer, noted the original idea of moving the two MPO's to the same website would likely be very confusing to the public. However, staff are open to the thought of merging the two websites.</p>	

	<p>Feldmann noted he doesn't feel that it would be too confusing but is willing to listen to what others think.</p> <p>Stockhoff noted there is a way, but the problem may be the will. He agreed that one would be more efficient, however he is uncertain if there is a full need to have the combined MPO's page.</p> <p>McGregor answered that staff will do more research and will report back to the TAC with what they were able to find out.</p>	
<p>7. Title VI Survey Notice (Attachment E) <b>Action: Informational</b></p>	<p>McGregor shared that AAMPO is working on updating their Title VI demographic data, and there will be a short survey coming out to members. Most of the members present have seen this survey before. It covers name, gender, race, ethnicity. This report will be kept anonymous, however, the names are only for staff to track who has filled it out.</p>	
<p>8. CFI Grant Opportunity (Attachment F) <b>Action: Informational</b></p>	<p>McGregor shared that there is a new grant opportunity available for AAMPO Members, it is for the EV Charging grant problem, and it consists of two parts. There are corridor program grants, which are handled through the state and ODOT, and the other is a community program grant.</p> <p>More information on this grant opportunity is available in the meeting agenda packet and is labeled as Attachment F.</p> <p>Jasmine Harris mentioned that she just learned about this grant last week, and they had a public webinar on June 6<sup>th</sup> and 11<sup>th</sup>, this grant is the only one to exist, and is currently on round two. However, with this grant, applications are still being considered from round 1.</p>	
<p>9. Jurisdictional Updates/Other Business</p> <ul style="list-style-type: none"> <li>• AAMPO</li> <li>• Albany</li> <li>• Benton County</li> </ul>	<p><b>AAMPO Updates:</b> There were no updates from the AAMPO Staff Members in attendance.</p> <p><b>Jurisdictional Updates:</b> <i>Albany:</i> There were no members from Albany present to provide updates.</p>	

<ul style="list-style-type: none"> <li>• Jefferson</li> <li>• Linn County</li> <li>• Millersburg</li> <li>• Tangent</li> <li>• ODOT</li> </ul>	<p><i>Benton County:</i> Gary Stockhoff shared that the county received 1.8 billion in federal funds from FTA to purchase smaller electric busses for Benton Area Transit. ODOT has been able to assist in navigating FTA waters, the real critical part is the NEPA Survey. There will also be rapid chargers at the sunset building location.</p> <p><i>Jefferson:</i> David Watkins shared the results with the issues with traffic in Jefferson with Marion County. There will also be a big parade tomorrow, with stopped traffic so avoid that route tomorrow.</p> <p><i>Linn County:</i> There were no members from Linn County present to provide updates.</p> <p><i>Millersburg:</i> There were no representatives from Millersburg present.</p> <p><i>Tangent:</i> Joe Samaniego shared that they are making slow progress with their transportation system plan. There will also be a big city hall yard sale this Saturday as well.</p> <p><i>ODOT:</i> James Feldmann with ODOT shared that there are no updates.</p> <p><b>Other Business:</b> There was no other business shared with the members and guests in attendance.</p>	
10. Adjournment	The next AAMPO TAC Meeting is scheduled for Thursday, July 18, 2024.	<b>The meeting was adjourned at 9:32am by the Vice-Chair Joe Samaniego.</b>

# MEMORANDUM

## Albany Area Metropolitan Planning Organization

City of Albany • City of Jefferson • City of Millersburg • City of Tangent • Linn County •  
Benton County • Oregon Department of Transportation



**Date:** July 18, 2024  
**To:** AAMPO Technical Advisory Committee  
**From:** Billy McGregor, AAMPO Staff  
**Re:** Statewide Transportation Improvement Program (STIP) Revisions

### Action Requested

Decision by Technical Advisory Committee regarding Full Amendment to project 23695 and 22723.

### Overview

The purpose of this memorandum is to provide an update on recent revisions to the Statewide Transportation Improvement Program (STIP) relevant to the Albany Area Metropolitan Planning Organization (AAMPO). A summary table of recent revisions can be found on the following page.

### Background on the STIP and MTIP

The STIP is the Oregon Department of Transportation's capital improvement plan for state and federally-funded transportation projects. The current STIP (FY2021-2024) went into effect October 1, 2020 and expires September 30, 2024. AAMPO acts as the regional coordinator to the STIP helping ensure that revisions and other adjustments are processed appropriately. AAMPO also maintains a Metropolitan Transportation Improvement Program (MTIP) which is consistent with the STIP.

### Revision Types

There are three types of STIP and MTIP revisions processed by AAMPO, listed below. Additional details on STIP and MTIP amendments can be found in the AAMPO MTIP policy [HERE](#).

- **Full Amendments:** Require the greatest level of scrutiny and are brought to the Policy Board for discussion and approval. The TAC makes a recommendation to the Policy Board regarding approval of the amendment and also determines what level public outreach is necessary. At a minimum, the item will be reviewed by the TAC and placed on the next Policy Board agenda, which comes with notification requirements. Additional items for consideration include provision of a public comment period (two weeks), holding a public meeting, and any other actions deemed advisable by the TAC.
- **Administrative Amendment:** Require less scrutiny and are usually familiar to local staff members. Administrative amendments are brought to the TAC for discussion and approval. The Policy Board is notified of Administrative Amendments at their next regularly scheduled meeting.
- **Adjustment:** For minor changes, AAMPO staff has the authority to approve adjustments. Adjustments do not require committee approval or public notice.



**STIP Revisions**

Row	Revision Type/Amendment	Project Key Number/s & Name/s	Project Description	Revision Information/Amendment Detail
1	Full Amendment  24-27-1319	22723  I-5 (NW OR) & OR569 (Eugene) wrong way driving treatments	Design and construct wrong way driving deterrents of signing, striping enhancements and/or other items at various exit ramps on I-5 in NW Oregon to aid in preventing wrong way driving at interchange off-ramps. Similar deterrents will be designed and constructed for various exit ramps on OR-569 in Eugene.	Split funds from project key 22835 (NW Oregon ARTS program construction reserve (Systemic)) to add Construction phase in federal fiscal year 2026.  Add CN phase at \$1,349,431 split from K22835.
2	Full Amendment  24-27-1406	23695  Transportation Safety Action Plan for Benton County, Oregon	This Safe Streets for All (SS4A) planning grant funded project will produce a County-wide Transportation Safety Action Plan in accordance with the Safe Systems Approach with the goal of eliminating roadway fatalities and serious injuries. There will also be an emphasis on freight friendly vs. multi-modal friendly corridors.	Add new Safe Streets for All (SS4A) grant funded project in Benton Co.  This is a Safe Streets for All (SS4A) Grant (UEI: DWAANDYBQH65). Federal funds awarded is \$320,000 with Benton Co. paying the 20% match.